

CATALOG

UNDERGRADUATE AND GRADUATE

2025-2026



145 AÑOS
SAGRADO
Universidad del Sagrado Corazón

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This Catalog is published both in Spanish and English. If any conflict arises between both versions, the Spanish version will always prevail.

This Catalog will be in force until the publication of its next version.

The policies and regulations established in this Catalog apply to all students regardless of the year of admission to Sagrado. In case any policy is revised, the one that is in force will apply. All policies are published on https://mi.sagrado.edu/ICS/Docs_Institucionales/

Universidad del Sagrado Corazón does not discriminate on the basis of race, religion, color, ethnicity, place of origin, gender, age, sexual preference, impairment, marital status, physical appearance, political affiliation, or any other classification protected by state and federal laws in the administration of any of its educational programs, admission policies, scholarship and loan programs, sports programs, and other programs administered by the school, or in employment.

Rev. 07-23-2025

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MESSAGE FROM THE PRESIDENT

Welcome to Sagrado. At our university, we are deeply committed to educating individuals with critical thinking, ethical awareness, and entrepreneurial spirit who can take on the challenge of innovating, leading, and promoting a coexistence based on solidarity.

Our university life is distinguished by excellence, guided by the principle that human beings and Christian values are at the heart of our project. We aspire that each student learns in a creative and collaborative way, in active learning spaces that go beyond the classroom and Puerto Rico.

We encourage our students to develop their skills to the fullest and live fully in our community's spirit, which is dedicated to building a more caring world of justice and peace.

In Sagrado,



Gilberto J. Marxuach Torrós
Presidente

OVERVIEW

HISTORY

Universidad del Sagrado Corazón (Sagrado) had its origins in the elementary school established in 1880 by the Religious of the Sacred Heart in the city of San Juan. Later, at the beginning of the twentieth century, they acquired the estate of the Count of Santurce and settled on the premises that today hold the university campus. The Institution's development is reflected in the following historical milestones:

In 1935, the government of Puerto Rico issued the *Carta de Fundación* (Charter of Foundation) which hereby established the *Colegio Universitario del Sagrado Corazón*. Four years later, in 1939, it granted its first academic degrees. Sagrado was originally founded as an educational center for young women with the goal of helping Puerto Rican women to achieve a broad culture, not only for their personal enrichment, but also for the benefit of the country.

In 1970, a new stage in Sagrado's history began. The Religious opted to cede ownership and governance of the Institution to a Board of Trustees composed mainly of lay members. The growth dynamic intensified significantly both in academic offerings and in the number of students.

In February 1972, the Board of Trustees approved that the University finally adopt a co- educational system open to the Puerto Rican community.

In December 1976, the Board of Trustees officially authorized the use of the name Universidad del Sagrado Corazón (Sagrado).

In 1985, the University established the first three graduate programs leading to master's degrees in business administration, Communication, and Education.

In 2020, a new academic project was launched with competency-based common core, leadership, and entrepreneurship courses as general education requirements and a strong focus on active and service-learning experiences. In 2022, the School of Arts, Design, and Creative Industries was launched; in March 2023, the Ferré Rangel School of Communication inaugurated new TV studios and brand identity; and in November 2023, the School of Health and Sciences was publicly announced.

MISSION

The University's mission as a Catholic institution is to educate individuals in intellectual liberty and moral conscience, willing to participate in building a more authentically Christian Puerto Rican society: a caring community in justice and peace.

VISION

Offer a unique academic project, an innovative educational experience in which the classroom is the world, in an environment characterized by a community life of excellence and based on the principle that human beings and Christian values are at the center of our project.

PHILOSOPHY

As a Catholic institution inspired by the teachings of the Second Vatican Council, the University is guided by an ecumenical spirit of openness to pluralistic dialogue, always respectful of the exaltation and preservation of human life and the dignity and freedom of the individual. It recognizes that its professors and students are participants in the educational process, called to overcome themselves intellectually and morally and to develop by their own will the social conscience that guides the responsible exercise of their work. The University, therefore, promotes a participatory, active, personalized, and relevant education to social and cultural realities. It supports with equal importance the humanistic, scientific, technological, and professional formation, complementing it with the development of the capacity for logical and succinct expression, of skills that facilitate the critical and creative thinking of attitudes towards individual or team works, as appropriate, and the ability to learn to undertake and to recognize, discern, and practice values. It also recognizes that education is a process that occurs and matures throughout life, which proposes special attention to the continuing education needs of its members, its graduates, and the community in general.

INSTITUTIONAL VALUES

The University strives to instill in its students, relevant knowledge, attitudes, and skills while helping them to develop discernment, moral judgement, a sense of social responsibility, and the ability to understand themselves and to respect and appreciate others. The educational project of the University promotes the following values:

- Christian values
- Ethical and aesthetic values
- Sense of community, solidarity, justice, and peace
- Integrity, responsibility, honesty, dialogue, and commitment
- Multicultural understanding
- Creativity and being agents of social change.

GOVERNANCE AND ORGANIZATION

The governance of Sagrado is exercised by a Board of Trustees that is responsible for establishing the institutional strategic direction and formulating policies that guarantee catholicity, academic excellence and integrity, fiscal health, and the best interests of the university community. The Board has, among other responsibilities, the duty to ensure compliance with the objectives and policies of the University and to pass judgment on any matter that may affect its mission, its educational philosophy, and its institutional values, and to guard and manage the properties and finances of the University including the approval of the capital budget. It is also responsible for evaluating and approving long-term teaching and administrative planning, and programs in these areas. In addition, it has the authority to appoint the president of the University and confirm the appointments of the vice-presidents and principal officers of the University.

The President is the University's senior executive responsible for ensuring compliance with the mission and institutional objectives. Among others, the president is responsible for the general management of the University promoting a managerial and administrative style that stimulates the participation of all sectors of the University.

He is also responsible for the recruitment of those people who help him fulfill his responsibilities. As leader of the faculty, it is the responsibility of the president to stimulate, facilitate, and give a sense of direction to the academic works so that they fulfill the institutional mission. The president is the main promoter of external fundraising and is responsible for ensuring the financial sustainability of the University. The president reports regularly to the Board of Trustees regarding the functioning of the University.

The Academic Board is an advisory body on matters related to teacher management such as the general orientation of teaching and research programs, the general requirements for admission, promotion, retention, and graduation of students. It is formed by a large delegation of professors elected by the faculty, student representatives selected by the student body and ex- officio members of the university administration.

The Administrative Board is an advisory body on administrative matters that affect university life such as process review, employee fringe benefits, budget, and master plan.

The academic profiles of Sagrado's faculty show diversity of preparation, both for their areas of specialization, and for the variety of institutions and countries in which they have obtained their respective degrees.

BOARD OF TRUSTEES

Lcdo. Samuel Céspedes Sabater (Chairman)

Ingrid Rivera Rocafort (Vice President)

CPA Tere Loubriel Rosado (Secretary)

Jaime Luis Fonalledas Ferraiuoli, Esq.

Ana M. Hernández Pérez, Ph.D.

Francisco Díaz Massó, Eng.

Gretchen Díaz Muñoz, Ph.D.

José Flores Ramos

Timothy A. Howe, sj

Marisol Vega Couto, Esq

Ingrid Rivera Rocafort

CPA Bernardo Bravo Acosta

Félix M. Villamil Pagani

Imma De Stefanis, rscj

Rodolfo Sánchez Colberg

Antonio Casellas

Michael Jiménez

Carlos J. Ramírez Padilla

UNIVERSITY ADMINISTRATION

Presidency

President	Gilberto J. Marxuach Torrós
Grants and External Resources	Vacant
Centro Sofía	Madeline Ortiz Rivera, rscj

Vicepresidency and Academic Affairs

Vice President and Provost	Anuchka Ramos Ruiz, Ph.D.
Assistant Vice-President of Academic Operations	Miriam Quintero
Dean of the School of Business	Dr. Dennis Román
Dean of School of Health and Sciences	Nadjah Negrón, Ph.D.
Dean of Ferré Rangel School of Communication	Nadesha K. González, Ph.D.
Dean of School of Arts, Design, and Creative Industries	Javier Hernández, Ph.D.
Dean of General Education	Sandra Pedraza, Eng.
Director of Madre María Teresa Guevara Library	Alejandro Escobar
Community Outreach Director	Edwin Figueroa
Director of Center for Professional and International Experiences	Vacante
Executive Director for Sagrado Global	Militza Maldonado
Executive Director for Student Success	Ismavette Cotto
Director of Strategic Projects	Laura Mattei
Senior Manager of Digital Education	Daniel Hilerio
Academic Researcher	Roberto O. Díaz Juarbe, Ph. D.

Student Affairs

Dean	José M. Lozano
Auxiliary Dean	Miguel Ortiz
Director of Athletic Program	Rafael Colón

Institutional Compliance, Audit, and Integrity

Vice President and Legal Advisor	Luis D. Muñiz, Esq.
Compliance Director	Eigna I. De Jesús

Finance and Enrollment Management

Vice President	Karla J. Aguirre
Assistant Vice President	CPA Elsamarie Vargas
Director of Financial Aid	Johanel Ríos
Registrar	Yomara Figueroa

Operations

Vicepresiden Vice President	Pedro J. Rodríguez, Eng.
Director of Projects	Lorna M. Rodríguez
Director of Integrated Security and Risk Management	Wilfredo Rondón
Director of Events and Calendar	Irma I. Rodríguez

Organizational Development and Human Resources

Vice President
Senior Manager

Camelia Fernández, Esq
Paola Flores

Integrated Communications

Vice President
Assistant Vice President
Director of Admissions

Joyce Martínez
Sandra I. Pomales
Katherine Castillo

Vice Presidency of Development and University Relations

Vice President
Director of Institutional Financial Assistance
Alumni Senior Manager
Development Manager

Cassandra M. Vega
Luis Vélez
María M. Torres
Belissa Aquino

FACILITIES

Sagrado's campus consists of 33 acres of undulating tree-shaded land with panoramic views of the Atlantic Ocean and the surrounding urban sectors seen from its high points. Tropical groves stand out from their abundant vegetation, contributing to their beauty and providing fresh air to the university campus

For the development of its activities, Sagrado has the following facilities:

- The main building was built at the beginning of the 20th century with a classical structure, where the administrative offices and the *Capilla Mayor*, declared a National Monument in 1983, are located
- Student residences
- Residence of the Religious Sisters of the Sacred Heart
- John Paul II Student Center: a student center and sports complex with a gymnasium, indoor and tennis courts, an Olympic-sized swimming pool, meeting rooms, a small store, and a cafeteria.
- TV Station and Radio Stations (*RadioActiva* and *Radiorama Universitario*)
- San Miguel Building:
 - Sede de la Escuela de Salud y Ciencias
 - Laboratorios de Ciencias
 - Teatro Emilio S. Belaval
 - Biblioteca Madre María Teresa Guevara
- Barat Norte Building:
 - Administrative and faculty offices
 - Headquarters of the School of Business and the Ferré Rangel School of Communication
 - Communication Center
 - Pedagogical Innovation Unit
 - Classrooms
- Edificio Barat Sur
 - Administrative and faculty offices
 - Headquarters of the School of Arts, Design and Creative Industries and Sagrado Global
 - Nursing Program Laboratories
 - Design Labs, Visual Arts, and Studio Labs
 - Experimental Theater
 - *Patio de las Artes* and Sculpture Garden
 - Classrooms
 - Center for Collaborative Innovation (Neeuko)

MAP



LICENSE AND ACCREDITATIONS

Sagrado is authorized to operate by the Board of Postsecondary Institutions (JIP in Spanish) as established by the laws of Puerto Rico. The current license is valid from October 6, 2021, to October 5, 2026, under Certification 2021-136.

Since 1950, Sagrado is accredited by the Middle States Commission on Higher Education (MSCHE). The next reaccreditation will be in 2027. The BA of Nursing programs are accredited by the Commission on Collegiate Nursing Education and the BA program in Social Work is accredited by the Council on Social Work Education. See the following link: <https://www.sagrado.edu/acreditaciones>

Sagrado also has the approval of the National Council for State Authorization Reciprocity Agreement (NC-SARA) to offer distance programs to students outside Puerto Rico.

ADMISSIONS AND READMISSIONS

GENERAL REQUIREMENTS: UNDERGRADUATE PROGRAMS

- Apply for admission within the period announced by the Admissions Office. File the application for admission electronically in <http://www.sagrado.edu/solicita/> by visiting the Admissions Office or in any activity in which the University participates.
- P-VAC-3 Immunization Certificate (students under 21 years old)

Procedure

- For early admission, the Admissions Office may evaluate the application together with the grades of the applicant's junior year of high school when the results obtained in the university admission tests (PAA, SAT, ACT or its equivalent) are received. Once the applicant completes the first semester of their senior year of high school, the grades obtained in that semester will be included in the admission evaluation.
- Admission will be subject to completion of the other admission requirements. The University will also accept applications from candidates who have studied at a university institution that is licensed by the Board of Postsecondary Institutions or accredited by an accrediting entity recognized by the U.S. Department of Education.

REQUIREMENTS BY TYPE OF ADMISSION

In addition to the general requirements indicated above, specific requirements are established depending on the type of admission requested.

High school graduate or its equivalent

- Have graduated from high school or equivalent studies and present documentary proof of this, duly licensed or registered with the Government of Puerto Rico or its equivalent.
- Submit an official copy of the high school credit transcript. The transcript must be in a sealed envelope or sent directly from the institution.
- Submit a copy of the results of the Academic Aptitude Test (PAA) offered by the College Board to the Admissions Office. SAT and ACT results are also accepted.
- Meet the minimum academic index (combination of GPA and PAA) established by the Academic Board, otherwise it will be evaluated by the Admissions Committee.

Student with Functional Diversity

When the minimum admission index (combination of GPA and PAA) does not favor the admission of the person with disabilities or functional diversity, they will be informed expeditiously about the availability of the extended admission process and application before the Extended Admission Evaluation Committee.

Graduates of Schools with Accelerated Modality

In the case of institutions with accelerated modality, these must be accredited, as provided in Act 212-2018 (*Ley de Registro y Licenciamiento de Instituciones de Educación*). In addition, the applicant must present evidence of compliance with the face-to-face hours required by law.

Homeschooled Students

- Present high school graduation equivalent certified by the Puerto Rico Department of Education.
- If there is no certification from the Puerto Rico Department of Education, the student's parent or caregiver must present an affidavit stating that the student finished their homeschooling studies. The statement must include the student's academic average.

Adult Student (minimum of 21 years old) high school graduate

- This applies to high school graduate students who did not take the college admissions test (e.g., PAA, SAT, ACT).
- Have a minimum high school academic index of 2.50

Student with Completed University Degrees (bachelor's or greater)

- Any student who has a bachelor's degree and wants to do another may validate courses following the credit validation policy.
- The student must have a minimum GPA of 2.50 in the college degree obtained. Cases that do not comply with this will be evaluated by the Admissions Committee.

Transfer Student

Any student requesting a transfer from another higher education institution must meet the general requirements set forth in this Catalog and submit the following documents:

- Official transcript of the higher education institution(s) studied.
- All applicable federal or state law or regulation requirements

Norms

- Have studied at a higher education institution in Puerto Rico licensed by the Board of Postsecondary Institutions (JIP) or accredited by an accrediting entity recognized by the U.S. Department of Education.
- Students from institutions outside the United States' jurisdiction will present the equivalency report of the courses taken. The equivalency evaluation will be carried out by a recognized entity for these purposes.
- Have a minimum GPA of 2.50 to be admitted.

Special Students

Students that are interested in taking university courses not leading to a degree. These students may take a maximum of 24 credits leading to an academic degree.

- Admission application.
- It is the student's responsibility to process an authorization from their institution.

Auditing Student

- Persons admitted as auditor students may, once the enrollment is completed, attend the Institution's regular courses.
- Are those applicant students who wish to enroll in a course, but do not receive credit or a final grade for it.
- Applicants must file an admission application.
- Auditor students receive an AU grade in the enrolled courses. Audited courses are not creditable towards an academic degree.

International Students (Non-Resident Foreigners)

- Have a minimum GPA of 2.50 to be admitted. Students who do not meet this requirement may be evaluated under the University's regular admission criteria. Students who require that particular courses/credits be validated must comply with the Transfer Policy of the University.
- File the application for admission with the documents established under general requirements indicated in this Catalog and accompany them with:
 - Official high school credit transcript apostilles by the Education Committee of the student's country.
 - Present an original certificate from the Department of Education of Puerto Rico evidencing the student has completed an equivalent to the grade of high school.
 - Letter of recommendation from the high school's principal, career counselor or a teacher (if required by the Admissions Committee).
 - Graduation certification (copy of high school diploma) in case the credit transcript does not have the graduation date.

After being admitted, students must meet specific requirements provided by the U.S. Immigration Office. These are:

- An affidavit certifying the economic solvency of the student or the person in charge to cover their tuition and living expenses.
- A letter from the bank certifying the economic solvency of the person who will cover the student's tuition and living expenses. The letter must indicate the equivalence in dollars.
- A written certification indicating where the student will reside (may be included in the affidavit).

These documents must be submitted to the Office of International Affairs for them to process an I-20 form. The Office will then return to the student this completed form and all submitted documentation so that the student can process their student visa at the American embassy in their country of origin.

SPECIFIC REQUIREMENTS BY UNDERGRADUATE PROGRAM

Associate Degree of Science in Nursing (online/accelerated mode)

In addition to institutional requirements, the following is required:

- Be at least 21 years old.
- Meet at least one of the following requirements:
 - Have college experience (minimum of 9 approved credits with a GPA of 2.50 or more).
 - Have clinical experience (could be LPN, medical assistant, among others).

Bachelor of Science in Nursing

General Requirements:

- Complete the application for admission and make the corresponding payment.
- Have a minimum high school GPA of 2.50 or a minimum admissions index of 3,300. Candidates with a bachelor's degree or equivalent, have an average of 3.00 in that degree. Students with lower academic index will be evaluated by the Nursing Department.
- Send the professional interest questionnaire to the Nursing Program.
- Specify the preferred modality for the bachelor's degree in nursing sciences: face-to-face or online learning.
- Be a U.S. citizen, permanent resident or have an immigration status that allows him/her to pursue studies.
- Present a Criminal Record Certificate issued by the Puerto Rico Police Bureau valid for 30 days. If it is processed online, you must validate it and include a copy of the validation. Any candidate who has resided outside of Puerto Rico for a term of five (5) years prior to the filing of their application must submit an original of the Criminal Record Certificate issued by the competent authority of the state, country, or countries where they resided.
- Students from institutions outside the jurisdiction of the United States must present the homologation of the academic degree by an academic credential evaluation agency.
- Foreign students must meet the requirements established in the current catalog. All documents related to the legal status and residence in the U.S. of foreign students must be valid for no less than 2 years.
- Students with an Associate Degree of Science in Nursing must also possess and submit a copy of the permanent license and current professional registration of the Puerto Rico Nursing Examination Board or its counterpart in the U.S..

Requirements for Online/Accelerated Modality in Nursing:

- International students must also present official identification from the government of the country of origin, preferably a valid passport.
- Possess a bachelor's degree in any discipline or at least 24 approved university credits with an academic average of 2.50 points.

- Technical requirements:
 - Access to a computer with the specifications required by the institution.
 - Have basic internet browsing skills.
 - Knowledge and basic skills in operating systems, word processors, software, and work tools.
 - Knowledge of e-mail account management to send, attach, and receive messages.

Bachelor of Science in Nursing - RN to BSN

- Possess an Associate Degree of Science in Nursing from a university licensed by the Board of Postsecondary Institutions or accredited by an entity approved by the U.S. Department of Education, with a GPA of 2.50. The associate degree must contain a minimum of 65 credits.
- Submit an official credit transcript of the associate degree issued by the institution from which you graduated.
- Present evidence that you have a permanent nurse's license and with a current professional registration, free of faults. The license must remain valid throughout your period of study. The license can be from Puerto Rico or any state in the United States.
- Possess a minimum of two years of clinical experience as an associate degree nurse. Submit official employment certification or verification.
- Send the professional interest questionnaire to the Nursing Program.
- Present a Criminal Record Certificate issued by the Puerto Rico Police Bureau valid for
- 30 days. If it is processed online, you must validate it and include a copy of the validation. Any candidate who has resided outside of Puerto Rico for a term of five (5) years prior to the filing of their application must submit an original of the Criminal Record Certificate issued by the competent authority of the state, country, or countries where they resided.
- Demonstrate proficiency in the use of computers and technology.
- Additional associate degree courses in nursing will not be validated.

Additional requirements after being admitted to the nursing program (in any of its modalities)

- All students admitted to the Nursing Program must submit a series of documents and evidence of medical tests. These requirements are aligned with hospital requirements. The list of requirements is in the Nursing Student Handbook.

Procedure for admission to the Nursing Program

- Once all documents required by Admissions have been completed, the Nursing Admissions Committee (Director, Coordinator, and Faculty) will evaluate the candidate's file for approval.
- The study plan or curriculum sequencing for people with a bachelor's degree enrolled in the online modality, will be 21 credits per semester divided into 6-week terms (3 terms per semester).
- Once the application for admission is approved, the Nursing Program, in coordination with the Admissions Officer, will assign you the courses you can enroll according to the current curriculum.

Bachelor of Arts in Dance, Music and Theater

Students interested in the Dance, Music, or Theater program, in addition to the institutional requirements, will be required to comply with the following:

- Participate and pass the audition, which could be in person, videoconference or video previously recorded.
- The evaluation rubric is based on three criteria:
 - Knowledge of the basic techniques of the discipline
 - Knowledge of the basic concepts of the discipline
 - Execution ability within the discipline

The Dean of the School (or his/her representative) and the Academic Leader of the program are responsible for the audition process.

As a result of the audition, the school may approve admission with certain additional requirements such as courses or training sessions, as needed. Conditional admission may apply until completion of the additional requirements.

Bachelor of: Visual Arts, Communication in Animation, Visualization & Interactive Technology, Photography, Fashion Design and Management, Graphic Design and Industrial Design

Students interested in these programs, in addition to the institutional requirements, will be required to comply with the following:

- Pass an evaluation in which the student will present a portfolio with a minimum of 5 works. The evaluation may be in person, videoconference, or video previously recorded. In case of not having a portfolio, candidates may participate in an evaluation exercise. The evaluation exercise has the following criteria:
- Sensibility toward the discipline of the program of interest
- Creative ability within the discipline

The evaluation rubric is based on three criteria:

- Knowledge of the basic techniques of the discipline
- Knowledge of the basic concepts of the discipline
- Execution ability within the discipline

The Dean of the School (or his/her representative) and the Academic Leader of the program are responsible for the audition process. A conditional admission may apply until completion of additional requirements such as courses or training sessions, as needed.

Preparatory course for programs in Visual Arts, Animation, Visualization and 3D Interactivity, Photography, Fashion Design and Management, Graphic Design, Industrial Design.

Suppose candidates for admission to these programs cannot complete the portfolio or audition process but meet all other admission requirements for Sagrado. In that case, they may be admitted on the condition that they complete the preparatory course ART 016 - Visual Culture during their first semester. Students admitted under this condition will not be permitted to enroll in concentration courses until they successfully pass ART 016.

**GENERAL REQUIREMENTS: GRADUATE PROGRAMS
(Masters and Post-Baccalaureate Certificates)**

Apply for admission within the business period announced by the Admissions Office. File the application for admission electronically in <https://www.sagrado.edu/solicitud-graduados/>, by visiting the Admissions Office or in any activity in which the University participates.

- Hold a bachelor's degree from a college licensed by the Board of Postsecondary Institutions or accredited by an entity approved by the U.S. Department of Education, with a GPA of 2.75.
- Complete the application for admission.
- Pay the \$45 admission fee.
- If you earned your bachelor's degree at an institution outside U.S. jurisdiction: You will need to submit degree homologation and provide verification of home country academic credentials.
- If you have already completed graduate studies or have an academic degree higher than the bachelor's, you must submit an official credit transcript with evidence of having completed a master's or doctoral degree from a higher education institution duly licensed by the Board of Postsecondary Institutions. If you earned such a degree at an institution outside of U.S. jurisdiction, you must submit degree homologation and home country academic credentials.
- Candidates with a baccalaureate degree must have a minimum general index of 2.75. However, if they hold a higher academic degree, the general index requirement will be waived.
- Alumni: Alumni credit transcripts will be processed internally.
- Updated resume.
- Meet the admission criteria and additional requirements set by the specific program you are applying for.
- Foreign student who is not a citizen or permanent resident must comply with the current catalog policy.
- The Admissions Office will evaluate each application and submit the candidate's admission or refusal recommendation to the corresponding academic department.

ADDITIONAL REQUIREMENTS FOR SPECIFIC GRADUATE PROGRAMS

Master's Degree in Business Administration

- The program director may conduct interviews with candidates depending on the information provided in the application. This interview may be face-to-face or online.

Master's Degree of Arts in Creative Writing

- Submit a statement of purpose about the idea or editorial project (narrative text or poetry) that you will be working on during the 12 months of the program. This should not exceed 1,000 characters.
- Once the statement of purpose has been submitted, an online interview will be scheduled with the applicant to discuss their areas of interest.

Master's Degree of Arts in Design and Creative Production

- Interview with the Dean of the School of Arts, Design and Creative Industries or his/her representative.
- Submit a creative project proposal (1.5 spacing, 1" margins, 12 point font size, between 500-800 words, PDF 12 point font size, between 500-800 words, PDF). It must include information related to the project description, justification, justification project, justification, main objectives and resources needed for the project. The essay will be evaluated using a rubric with criteria related to the potential for implementation, possible impact on the creative ecosystem, and artistic or design elements.

Master of Science in Exercise Science and Physical Activity as Medicine

- Have taken one (1) year of basic biology (minimum of 6 credits) at introductory level.
- Have taken at least 2 credits in statistics or research.

READMISSION (undergraduate and graduate)

Enrolled students who interrupt their studies at Sagrado and wish to resume them must apply for readmission to the University. Any application for readmission must be received at least two weeks before the first day of classes of the term the student wishes to study. Those interested must submit an official transcript of any other studies they have completed while they were not enrolled in Sagrado. Before being readmitted, students must go through a process of evaluation and academic orientation carried out by the corresponding program. Readmitted students will abide by the Catalog, rules, and regulations in force at the time of their readmission.

Enrollment at the University constitutes a contract between the parties for the duration of a teaching period only or the equivalent of one term: semester in the case of undergraduate students or session in the case of graduate students. Therefore, the University will determine which student may enroll in each academic period without an application for readmission.

- An undergraduate student who interrupts his or her studies for one semester or more must apply for readmission electronically at: <https://www.sagrado.edu/readmission>

- The readmission advisor will evaluate the application and inform the student of the following:
 - the number of credits attempted and approved
 - their GPA
 - the credits required to complete the curriculum to which the student wishes to reclassify and whether substitutions apply
 - the impact of readmission on the percentage of financial aid used and/or required to complete the degree
- The application will be evaluated to determine whether to grant readmission. Applications from students who have a general index below the minimum required in the Satisfactory Academic Progress Standard will be evaluated by the Registrar's Office. Students who have been suspended for disciplinary reasons will be required to have a favorable recommendation from the Dean of Students.
- The application for readmission must be filed following the dates stipulated in the applicable academic calendar and prior to the start of classes of the teaching period for which re-entry is requested.
- Students who interrupt their studies for one semester and are readmitted will abide by the curriculum in force on the date of readmission. If the degree has not been obtained, the validity of the courses will be 12 years. The Vice-Presidency for Academic Affairs may evaluate exceptional cases.
- In the event that the program to which a student was originally admitted is unavailable, due to moratorium or closure, or has changed by curriculum revision, he or she will be reclassified to the program they select in the current curriculum. Credits that have been approved at Sagrado until before the interruption of studies will be honored, as they can be integrated into the general, institutional, majoring, and exploration requirements in the new curriculum.
- If the student applying for readmission wants to transfer credits completed at another institution during his or her interruption of studies at Sagrado, he or she must follow the following procedure:
 - Once readmitted, the student must apply for validation of approved courses at a university licensed by the Board of Postsecondary Institutions (JIP) or accredited by an accrediting body recognized by the U.S. Department of Education.
 - Submit a credit transcript, copy of the catalog or syllabi of the institution where the student took the courses to be transferred. If necessary, academic directors will be consulted on alternative validation.
 - The Registrar's Office, once it receives the official transcript, will complete the final validation in the student's file.
 - In the student's file, transferred courses will be identified with the letter "T".

ENROLLMENT MANAGEMENT

The Office of Enrollment Management offers financial assistance-related services such as counseling on state and federal financial aid programs.

FINANCIAL AID

Pell Grant

It is the foundation of Federal Economic Assistance programs. It is available to undergraduate students who demonstrate financial need and maintain satisfactory academic progress.

The interested party applies directly to the Federal Department of Education by accessing the electronic page: <https://studentaid.gov/h/apply-for-aid/fafsa>

Federal Supplemental Educational Opportunity Grant (FSEOG)

These federal funds are available to undergraduate students whose family contribution is limited or minimal. Students must be eligible for the Pell Grant during the year of study.

Federal Work-Study Program (FWSP)

These federal funds are offered to undergraduate and graduate students who qualify, as compensation for work assigned by the University.

William D. Ford Federal Direct Loan Program

- Subsidized Direct Loan. The federal government subsidizes the interest on these loans if the student maintains a part-time academic load of at least (6 credits) and does not exceed 150% of their program of study.
- Unsubsidized Direct Loan. Loans whose interest begins to accumulate once the loan is disbursed. The student will have the option to pay the principal plus accrued interest after finishing studying or enrolling in less than half time.
- To obtain federal loans students must access <http://studentaid.gov> to fill out the Income Counseling and the Master Promissory Note.
- PLUS, Loan. Available only to parents of students. Repayment begins once the loan is disbursed.

Eligibility for Federal (FAFSA) and State Financial Aid

Federal and state aid is highly regulated and subject to eligibility criteria. To be considered for receiving some of these grants, the student must:

- Have been admitted as a regular student leading to an academic degree and be enrolled in Sagrado.
- Have completed the Free Application for Federal Student Aid (FAFSA).
- Demonstrate satisfactory academic progress in accordance with institutional standards.
- Be a citizen of the United States of America, permanent resident, or eligible non-citizen.

- Demonstrate financial need. Our aid determination system is based on the analysis of the Free Application for Federal Student Aid (FAFSA).
- File the Free Application for Federal Student Aid (FAFSA) with all relevant documents within the dates established annually. The institutional code on the application is 003937. If needed, the Office of Enrollment Management will provide support to complete the form.
- Be up to date on federal loan repayment and in compliance with Title IV stipulations.
- Have submitted graduation certificate, copy of high school diploma or an equivalent recognized in the Admission's Office and not incur in default.

Procedure for Applying for Federal and State Financial Aid

- To facilitate the process of applying to the above programs, the student must file an annual Free Application for Federal Student Aid (FAFSA) by the recommended deadline announced by the University.
- Complete the application in <https://studentaid.gov/h/apply-for-aid/fafsa> and select the language of your preference.
- The institutional code on the federal application is 003937.
- If needed, the Office of Enrollment Management will provide support to complete the application. The school's counselor, advisor or staff assigned to these functions may also offer this type of support.

Academic Progress Rules and Procedures Applicable to Students Receiving Financial Aid

- The academic progress rules and procedures applicable to students receiving financial aid are published on our website under Student/Registrar: https://mi.sagrado.edu/ICS/Documentos_Institucionale/
- The purpose of these rules is to ensure that students who benefit from financial aid make good use of them by demonstrating that they are constantly and progressively working to complete the requirements of their study program. Each student is responsible for knowing what their academic status or condition is.
- Academic progress standards vary by program, apply to both undergraduate and graduate students, and cover particular aspects such as requirements for retaking courses, probation, and suspension cases, and appeals, reinstatement, and notice processes.

SCHOLARSHIP AND INSTITUTIONAL INCENTIVES PROGRAM

The Sagrado Scholarship Program provides students with supplemental financial assistance to cover expenses related to their studies that are not currently covered by the Pell Grant. It is fully aligned with the university's integrated student services model that promotes academic achievement, personal wellness, professional development, international experiences and financial stability. In addition, it offers personal and professional development workshops and ongoing monitoring of student progress. The Scholarship Program has three (3) institutional financial assistance initiatives:

- **Continuity scholarships.** Support students for a period of 4-5 years if they meet the continuation criteria. They provide \$2,500 to \$5,000 per year. The Exceptional Student Fund Scholarship (ESF Scholarship) is the most widely recognized long-term institutional scholarship. Since 1994, the FEE Scholarship has stood out for its philanthropic commitment and rigorous academic excellence. To date, the program has impacted 822 students. It provides \$4,500 per year for up to four (4) years to students with outstanding academic average and financial need, making it possible for them to focus on their studies and participate in skills and competency development initiatives.
- **Annual scholarships.** They provide financial support ranging from \$1,200 to \$4,500 annually. The benefactor may target the scholarship to certain student populations. Students may be recipients of annual scholarships repeatedly.

Scholarships must be applied for every year. To know in detail the available grants and how to apply for them, you can access the link: <https://www.sagrado.edu/becas-sagrado>

Sagrado Achievers (Sagrado Pre-Achievers)

It consists of a financial allowance of \$600.00, granted as tuition credit, for incoming high school students who meet the following eligibility criteria:

- Enroll Have a GPA of 3.50 or higher.
- Have an admission index of 3.500 or higher at the time of admission.
- Be enrolled in a minimum of 14 credits

The student will not have to apply for this incentive, since it will be granted automatically as credit applied to their tuition if they meet the established requirements.

NOTE: Students who are considered for financial aid under the Scholarship Program receive a contract indicating their eligibility for incentives, exemptions and scholarships.:

Sagrado Achievers Honor and Persistence Incentive

This incentive program provides between \$400 to \$600 per semester based on a student's academic performance and persistence in college. It seeks to encourage students to enroll in more credits per semester, persist from semester to semester, and earn their degree within four years. The requirements are:

- Enroll a minimum of 14 credits or more in each semester.
- Pass 100% of the credits enrolled in the program
- Meet the required GPA

SCALE OF BENEFITS	
Academic Average Required per semester	Benefit
3.00 - 3.49	\$400
3.50 - 3.74	\$500
3.75 or more	\$600

For more information: <http://www.sagrado.edu/sagrado-achievers>

If you have any questions regarding the Sagrado Achievers incentive or institutional scholarships, please write to programadebecas@sagrado.edu.

Athletic Scholarships

Financial aid or subsidy that is awarded to a student for their ability, capability, and sporting potential, to cover all or part of the expenses associated with their studies. They must meet the academic and athletic requirements set forth in the athletic scholarship policy. Any student/athlete may receive any other type of scholarship including the honor scholarship.

FINANCIAL REQUIREMENTS

Charges and fees

On the subject can be found at: <https://mi.sagrado.edu/ICS/ASI>

Enrollment

- Students must process their enrollment through the <https://mi.sagrado.edu> portal under the category "Add/Drop Courses", under the "Student" tab, on the dates indicated for each academic term. Students who do not process their enrollment within the required period are subject to additional late tuition fees.
- Only officially enrolled students who have made the corresponding tuition and fees payments can attend classes. Enrollment will be canceled for any student who has not completed the required payment at the beginning of the academic term, as established in the academic calendar.
- Not attending classes does not exempt the student from the debt incurred when enrolling.

Health Insurance

Every student enrolled in Sagrado is required to have health insurance coverage. If at the time of enrollment, the student does not have his/her own health insurance coverage, the student must register with the health insurance plan provided by the University and pay the corresponding premium fee for this plan. The cost of Sagrado's health insurance plan will be included in the tuition of any student who enters the portal and requests it. This fee is paid in advance at each academic session, including sub terms or summer sessions.

The student will only be exempt from the Institution's health insurance charge if, at the time of enrollment, the student completes the required information of their individual health insurance coverage in the *Mi.Sagrado* institutional portal. The student will not be able to complete their enrollment process until they complete verification of their individual health coverage or have registered for the health insurance plan provided by the University.

Payment Plan

For information on payment plans please see the Financial Requirements document at the following link: <https://www.sagrado.edu/en/financial-aid>

Official Documents

- Letters of recommendation, transcript of credits, graduation certification, and other official documents will only be given to those students who are current on their payment plan and have fulfilled their commitments to the University.
- In addition, the University may deny enrollment in its programs to any debtor student until the debt to the institution is settled.

REFUNDS

Enrollment Cancellation

All students must be officially enrolled in a course on or before the deadline set forth in the academic calendar to participate and receive academic credit for the course. Students are also responsible for knowing and complying with all applicable enrollment policies, procedures, and deadlines, and for verifying that their enrollment and academic record for each academic session are correct.

For more information on enrollment cancellation, please see the Financial Requirements document in the link: <https://www.sagrado.edu/wp-content/uploads/Financial-Requirement-2023-24.pdf>

Official Withdrawals

The request for a total withdrawal is initiated through an automated request form found in the institutional portal (mi.sagrado.edu). It is evaluated by the academic advisor or designated staff and concludes in the Office of Enrollment Management.

For information on official withdrawals please see the Financial Requirements document at the link: <https://www.sagrado.edu/asistencia-economica/#costos>

Tuition paid through financial aid will not be eligible for refunds but will be adjusted in accordance with the Title IV Federal Financial Aid Student Reimbursement Policy.

General fee charges, late tuition, and any other charges will not be refundable..

Cancellation - Students staying in campus residences

- The amount reimbursed to the student for cancellation of their accommodation in the student residence will be determined by prorating the total charge from the first day of classes until the eighth week in the semester. No refunds will be granted for cancellations after this date.
- During summer sessions, the amount reimbursed for cancellation of residence accommodation will be determined by prorating the total charge from the first 15 days of classes. No refunds will be granted after this date.

Reimbursement to students who are members of the United States Armed Forces Reserve and the Puerto Rico National Guard

When a student is active for service in the Armed Forces Reserve or by the Puerto Rico National Guard, they will be entitled to:

- Credit for the enrolled courses at the time of activation. This credit will last for two years from when the student is inactivated from the service.
- A spot in these enrolled courses, in one of the next two academic periods following the inactivation, depending on whether they are first or second semester courses. The student will have priority to enroll in the course within the regular enrollment period.

Tuition Assistant (TA) Funds Refund Policy

Military tuition aid (TA) is granted to students under the assumption that students will attend the University for the entire period for which the aid is awarded. When a student who uses military tuition aid withdraws, he or she may no longer be entitled to the full TA funds originally granted.

To comply with U.S. Department of Defense policy, Sagrado will return unused TA funds on a *pro rata* basis up to at least 60% of the period for which the funds were awarded. TA funds will be returned to the branch of service to which the student belongs (ARMY, NAVY, Marines, Coast Guard or Air Force). In cases where a student stop attending due to a military service obligation, Sagrado will work with the student to identify solutions that do not result in the student's debt to Sagrado for the portion returned.

The student's official withdrawal date is used to calculate the percentage of TA awarded. The official date of a student's withdrawal is the last date of attendance at a course or academic activity. The calculation of the refund is based on the formula below.

Portion of the semester completed as of the date of the withdrawal, % of TA to be returned:

Week	Refund % for 15 weeks	Refund % for 13 weeks
1	100%	100%
2 a 3	80%	80%
4 a 5	70%	60%
6 a 7	60%	50%
8 (60% of the course)	N/A	40%
8 a 9	50%	N/A
9 a 13	N/A	No refund
10 (60% of the course)	40%	N/A
11 a 15	No hay devolución	N/A

For more information access: www.sagrado.edu/veteranos-y-militares

COMPLAINTS

Any person who believes that they have reasons that merit an exception to the published rules must present in writing their situation with the necessary evidence no later than the last day of classes of the semester or academic session for which the exception is requested. If necessary, you may request reconsideration of your case by submitting the necessary evidence and justification in writing and addressed to:

Vice Presidency of Student Affairs
Universidad del Sagrado Corazón
PO Box 12383
San Juan, Puerto Rico 00914-0383

For more information, please refer to the [Student Regulations](#).

STUDENT SERVICES

The Dean of Students offers services that promote the integral development of the student body. Student services reflect the University's commitment to its mission and focus on each student to facilitate his or her personal development and achieve their academic goals.

Athletic Activities (Athletic Program)

Sagrado is a member of the Intercollegiate Athletic League (LAI) and participates in the following sports in both men's and women's categories: volleyball, beach volleyball, basketball, field tennis, soccer, track and field, swimming, dance team (coed team) and flag bearers. This program was designed to promote and encourage student participation in sports activities, an essential component of university life. Its objective is to contribute to students' physical, mental, and academic development and their integral well-being, offering the university community spaces and recreational activities to promote physical health, personal growth, and quality of life.

Student Advisory Services: Passport to Success

Sagrado offers counseling services for the multiple dimensions and needs of the student body. The following services can be requested through the section of mi.sagrado.edu

- **Academic Advising.** The team supports students in completing their study plans and interests. It connects them directly with tutoring services, mentoring, professional practices, internships, international experiences, psychological and spiritual services, and financial aid. Attached to the Vice President of Academic Affairs
- **Equity and Accessibility Advising (Reasonable Accommodation).** A team that provides individualized attention to students with functional diversity or a need for reasonable accommodation. Reasonable accommodation, based on federal and state laws and regulations, refers to adjustments or modifications made to the educational environment so that students with functional diversity receive their academic experience equally. Accommodations are granted upon request based on the recommendations of their specialist and evaluations by their equity and accessibility counselor. Attached to the Academic Advising unit.
- **Financial Counseling.** A team that supports students in developing their budgeting skills and identifying scholarships and grants available to help them pay for college. Support is provided for your Free Application for Federal Student Aid (FAFSA). Attached to Enrollment Management.
- **Career Counseling.** The team offers career preparation services that contribute to professional development and increase the employability of students. Attached to the Center for Professional and International Experiences (CEPI), under the division of Sagrado Careers.
- **Mobility Advisors.** This team supports students in planning their experience of studying at one of the more than 150 U.S. universities under the National Student Exchange or visiting countries with which Sagrado has mobility agreements. In addition, Sagrado is the only university in Puerto Rico with a Peace Corps Prep program that facilitates the development of international thinking through the classroom program. Attached to CEPI, under the division of Sagrado International.

Student Support Program (PAE)

PAE is a program funded by the Federal Department of Education (TRIO Programs) that provides counseling services, accessibility, academic support, resource and experiential support, and scholarships to a population of over 600 students. Eligible for these services are those who meet the following criteria:

- have been admitted to a program of study at Sagrado
- be a U.S. citizen or resident alien (have permanent U.S. residency) who is eligible for federal financial aid (FAFSA)
- be the first generation in your family to graduate with a baccalaureate degree (neither of your parents must have earned a baccalaureate degree)
- have limited financial resources (according to the scales established by the Federal Department of Education)
- demonstrate academic need, according to PAA results (495 or less in English, 475 or less in Spanish, and 500 or less in Mathematics)
- have a document certifying functional diversity
- and complete the program application and initial interview with academic advisors

Student Support Program for Functional Diversity Students (Abilities+)

Skills+ is a program funded by the Federal Department of Education (TRIO Programs) that supports 100 undergraduate students in developing the skills, abilities, and knowledge necessary to successfully achieve their academic goals through specialized educational support, academic and reasonable accommodation counseling, educational and community activities, emotional support, and tutoring. Eligible for these services are those who meet:

- have been admitted to a program of study at Sagrado
- be a U.S. citizen or resident alien (have permanent U.S. residency) who is eligible for federal financial aid (FAFSA)
- be a student with functional diversity or disability certified according to the institution's processes
- be a student in need of Abilities+ services
- fill out and submit the Skills+ application form
- complete the FAFSA information
- the updated contribution form of you or your parents has yet to be forwarded to Sagrado

Residences

Sagrado has several university residences to provide housing for students: *Mater Admirabilis* Residence Hall Tower A and Tower B, Casa José Jaime Rivera, Valparaíso Building, Viña del Mar 405 A and B, Bouret 455 A and B, Bouret 455 Studio, Bouret 465 A and B and San Antonio 421. The residence halls are open 24/7 during each academic term, except for academic breaks or institutional closures. Residence staff, security officers, community life coordinators, and residential assistants (RAs) are available on each floor. Space is available to accommodate students with functional diversity, as requested through mi.sagrado.edu.

Campus Security

The Security team promotes a safe and orderly environment on campus. Its staff ensures compliance with institutional and governmental security policies and coordinates with institutional units to maintain a climate of order at all times. For information on emergency management, visit this link. [link](#).

Sagrado has parking areas for the university community. Students who wish to use them may purchase an access permit during the registration process. All vehicles must be registered with Security. Students who use the institutional parking lot must comply with the provisions of the Traffic Regulations, which they are informed about upon receiving the access permit.

STUDENT AND ACADEMIC SUPPORT UNITS, PROJECTS AND CENTERS

Mother Maria Teresa Guevara Library

It is the center of research and enrichment for the academic management of Sagrado's students and faculty. Its spaces have been transformed following the model of the Learning *Commons*, with resources, information services, research support, technology, and an environment conducive to the exchange and creation of knowledge. The [Library](#) is attached to General Education.

Cafeterías

En el primer piso del Centro de Estudiantes y en el primer piso del edificio Barat Sur se encuentran los servicios de cafetería y merendero. En la Biblioteca se encuentra, además, Café Sagrado. El área de Operaciones es responsable del funcionamiento de las cafeterías.

Communication Center

It has modern facilities in which ECFR students enjoy practical experiences. The Communication Center is attached to Academic Operations and offers the university community audiovisual equipment loan services, recordings, videos, and photography.

Center for Collaborative Innovation (NEEUKO)

[NEEUKO](#) has a multidisciplinary team that offers training, design services, digital fabrication, and consulting services to support the development of student entrepreneurship projects. It comprises a three-unit structure: an idea lab, a fabrication lab (FabLab), and a consulting service to provide academic support to the entrepreneurship component. Ideation, validation, research, prototyping, product development, and commercialization services are provided to Puerto Rico to contribute to sustainable projects with social and economic impact. NEEUKO is linked to the entrepreneurship component of the General Education courses.

Center for Professional and International Experiences (CEPI)

This center brings together [Sagrado Careers](#) and [Sagrado International](#), where services for professional development and employability of students are offered, and programs for study abroad are coordinated, respectively.

Centro Sofía

[Centro Sofía](#), attached to the Presidency, presents to the university community the living experience of our Christian faith, contributing to society leaders of solidarity, according to the Heart of Jesus, willing to favor the integral human promotion of the Puerto Rican communities, from the exercise of solidarity, justice, and peace. Its projects and activities are organized in four areas of action:

- **Theological research, reflection, and formation:** Projects that promote dialogue between theology and the sciences, integrating faith, science, and culture with ethics and social justice.
- **Social action and volunteering:** Experiences of participation in voluntary actions to build a sustainable, fair, and caring society, preserving life.
- **Psycho-spiritual accompaniment:** Spaces for discernment and support that reinforce students' identity and integral growth, encouraging participation in the university community and the development of responsible life projects.
- **Spirituality:** Promotion of an ecclesial experience that integrates prayer, liturgy, contemplation of the Word of God, and sacraments, enriching the faith and culture of students, professors, and administrators.

Sagrado does not discriminate on the basis of religion or compel participation in religious acts. It requires respect for the Catholic character of the institution and the development of Catholic activities.

Center for Biology Learning Resources (CRAB)

It is a complex of classrooms and laboratories attached to the School of Health and Sciences and equipped with modern educational technology and laboratory equipment.

Element 360

A communication services firm attached to the ECFR is where students apply their skills and knowledge through communication and marketing services for real clients.

Community Liaison

Unit responsible for leading community relations through community outreach, service-based learning projects, and economic, cultural, and social development initiatives such as [Nuestro Barrio](#).

EntreMedios

An active learning project attached to the ECFR where students produce journalistic material to be published in the main media of Puerto Rico, academic and administrative units of the University, and other independent media.

Art Gallery

This is an educational and cultural project that offers a space for exhibitions to professional artists, art teachers, incipient artists from the community, and students.

Integrated Computing and Technology (ITI)

A unit that manages the institutional resources of systems and information technology.

Pedagogical Innovation

This is a unit that promotes faculty development through support in instructional design, technology management, and training in different topics and methodologies. It is located on the third floor of Barat Norte and offers a collaborative workspace for the faculty.

Laboratories

Several laboratories are located around the campus to develop skills in different disciplines. The School of Health and Sciences has laboratories of:

- Anatomy
- Cell Biology
- Physics
- Microbiology
- General Chemistry
- Organic Chemistry
- Instrumental Chemistry
- Human Performance
- Nursing Program Simulation and Skills (LSD)
- Zoology and Ecology

General Education has:

- Language Laboratory, which promotes the strengthening of oral and written expression in Spanish, English, and other foreign languages.
- Computer Lab at the Mother Maria Teresa Guevara Library for use by the entire community
- FabLab (part of the Collaborative Innovation Center)

The School of Arts, Design and Creative Industries has:

- StudioLab is a laboratory and digital production center designed for creating 3D animation, visualization, and immersive media for multiple purposes.
- Graphic Design Labs
- Industrial Design Laboratories
- Fashion Design and Management Labs
- Visual Arts, Music, Dance, and Photography Workshops

Other programs have laboratory rooms with the necessary technological equipment.

MultiMedios

The practical learning project is attached to the ECFR. Students produce audiovisual material for various media, academic and administrative units of the University and new media. The project is interested in providing an educational experience for students to learn by doing.

Emilio S. Belaval Theater

The theater has 344 seats, 296 on the first level and 48 on the second. It has a modern sound, light, stage, and projection system. It is used for the presentation of plays, forums, conferences, congresses, symposiums, commented recitals, concerts, musical shows, and other academic, cultural, organizational, and professional events.

Experimental Theater

Located on the third level of the Barat Sur building, it is the practice laboratory for the Theater Program and the venue for productions organized by the faculty and student organizations. It has a dressing room, stage, lighting and sound systems, and seating for 60 people.

Teleradial Unit

Active learning project attached to the ECFR, where students produce diverse content for Sagrado.TV or RadioActiva and Radiorrama Universitario radio stations.

STUDENTS BODIES

Student Council

To encourage and channel the effective participation of students in institutional issues, an annual vote is held to elect the Student Council, in accordance with the institution's regulations. The responsibilities of the Council are:

- Officially represent all students.
- Promote the exchange of ideas and opinions to make recommendations regarding problems affecting the university community.
- Promote an intellectual, moral, and Christian environment that fosters the total development of the student and the closest relations between the members of the university community.
- Encourage students in the fulfillment of their duties and the maintenance of institutional order.
- Designate students who represent the student body on committees and organizations, as established by institutional standards.

Student organizations

As the main beneficiaries of the institutional effort, students have full freedom of association, within a framework of mutual respect that helps maintain a climate of solidarity and adequate human relations. Activities that are compatible with existing standards can be organized and participated in. Any group interested in becoming a student organization must request official recognition from the corresponding body

in the Vice Presidency of Student Affairs, as provided in the Student Regulations. Accredited student organizations shall submit a work plan to the Vice-Presidency every six months and shall assume legal and financial responsibility for their activities

Student representation in the Academic Board

By regulation, the president of the Student Council is an ex-officio member of the Academic Board. In addition, the student representatives per academic unit are elected in an annual vote.

ACADEMIC STANDARDS AND REGISTRAR'S OFFICE

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The 1974 FERPA Act, as amended, commonly known as the Buckley Amendment, guarantees students their rights to the privacy of their academic record. This law protects the privacy of students' records and establishes their right to examine them. It also provides guidelines for correcting the information contained therein through informal and formal requests. Every student should read the "directory information" disclosure circular about this law, which is available at the link: <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html?src=rn>

Students may submit complaints related to violations of this law to:

Family Policy Compliance Office
US Department of Education
400 Maryland Avenue, SW
Washington DC 20202-8520

ACADEMIC YEAR AND SESSIONS

Undergraduate Programs

The school year consists of two semester sessions and two intensive summer sessions.

- First semester classes begin in mid-August and end in the second half of December. The second semester starts in mid-January and ends towards the end of May.
- The first summer session corresponds mainly to the month of June and the second session, to the month of July.

Graduate Programs

Graduate programs develop their academic activities in three sessions per year that begin in August, January, and April/May. Graduate courses conform to the definition of credit/contact hours. A credit entails a minimum of meetings or academic activity of 15 contact hours per session under the direction of the professor in charge of the course.

Academic Calendar

The academic calendar published by the Registrar's Office indicates the dates for enrollment, start of classes, the deadlines for course withdrawal (with "W"), mid-semester academic achievement report, the dates established for exams for incomplete performance, the period of final exams, academic recesses, end of classes, graduation, and other particulars that order the university academic activity.

Sagrado reserves the right to enable some Fridays or holidays for classes. The student will be responsible for knowing the important dates of the academic calendar.

CREDIT HOURS POLICY

Courses: One credit is equivalent to 1 hour of direct contact and 2 hours of work outside the classroom for an approximate period of 5 weeks in a semester or academic term. Therefore, a 3-credit course will have 45 contact hours.

Laboratories: One credit equals 2 contact hours per week for approximately 15 weeks for a total of 30 hours per semester or academic term.

Clinical Practicum: One credit equals 3 contact hours per week for approximately 15 weeks for a total of 45 hours per semester or academic term.

Credit hours for a remote course (hybrid or fully online): Will be allocated based on the principles previously mentioned. The discussion of the syllabus contents, both synchronous and asynchronous didactic activities, the interactivity between student-student, student-teacher, student-content.

GRADING SYSTEM

The grade indicates the degree of academic achievement of the student in each course. To facilitate the calculation of the academic index, an indicator of general achievement, each grade is assigned a numerical value as follows:

Grade	Description	Numerical value per credit
A	ExcelLent	4.0
B	GOOD	3.0
C	Satisfactory	2.0
D	Deficient	1.0
F	Failed	0.0
FW	*	0.0

* An FW grade will be recorded when the student stops attending a course without meeting the class's academic requirements or officially withdrawing. This grade carries an academic penalty.

In addition, it is established that the following grades are not computable in the academic index or honor points to denote the condition that in each case is explained:

Grade	Description
P	Pass
NC	Not Completed
NP	No Pass
I	Incomplete (see Incomplete Performance)
T	Transfer course
W	Official withdrawal

Grade	Description
*	Repeated course (see Courses Repetition)
AU	Auditor (No credit or final grade)
NG	No Grade

Academic Index

The academic index is the numerical expression representative of the student's academic achievement. It is calculated by dividing the total number of honor points by the total number of credits accumulated, including the courses in which the student has failed.

General Index

It is calculated with all grades in the courses that the student has completed at Sagrado.

COURSES REPETITION

Undergraduate students may repeat a course, if desired, when the grade originally obtained is not satisfactory to them. To determine the academic index, only the highest grade is considered.

Any student eligible to receive funds from the various financial aid programs, and who does not pass a course according to his/her plan of study, has the right to repeat the course until the student receives a grade of A, B, C, D, or P, as required. Each repeated course counts as credits attempted toward the quantitative element according to the satisfactory academic progress standard. After receiving a satisfactory grade, the student will be able to repeat a course only once, with federal funds. For students receiving veteran benefits, VA will pay for repeat courses until the course grade meets the academic program's requirements. However, courses that are satisfactorily passed cannot be certified again in VA to repeat the course.

INCOMPLETE PERFORMANCE

When the student has not completed a course requirement and presents valid reasons for it, the professor may assign, at the request of the student and with justifying evidence, the provisional grade of "Incomplete" accompanied by the accumulated grade. The student must have 75% of the course completed and only one final grade remains to complete the course. The professor will determine the accumulated grade by assigning a score of zero to the work not performed.

If the grade of "Incomplete" is granted, the student must communicate with the professor at the start of the next academic term to agree on the date and other circumstances in which the student will have to complete the pending requirements. This agreement must be made with reasonable anticipation so that the professor can inform the final grade to the Registrar's Office before mid-term of the semester following the incomplete performance. In the academic calendar published by the Registrar's Office, the deadline for removing incomplete items is indicated. If the student does not meet the pending requirements in the established time, the grade of "I" (incomplete) becomes the accumulated grade that accompanies it.

GRADE REPORTS

At the end of each semester, each student's grades will be available through the mi.sagrado.edu portal. In case the student is unable to access the report card, they will need to contact the Registrar's Office. The student who considers that an error has been made or wishes to request claims of grades, must notify the professor who taught the course or the director of the corresponding academic unit before mid-term of the semester following the graded course. Students with institutional debt will not be able to see their report card until their debt is paid.

RECLASSIFICATIONS

The curricular structure of Sagrado provides for the student to change or reclassify to another curriculum. The student who wishes to make this type of change must meet, among others, the following requirements on the dates established by the academic calendar of the corresponding session:

- Have passed no more than 30 credits of their current curriculum¹.
- Have an overall average of 2.50².
- Seek advisory with your academic advisor or with the direction of the academic unit. During this orientation, the student should receive information about:
 - the number of credits attempted and approved
 - their GPA
 - the credits required to complete the curriculum to which the student wishes to reclassify, if substitutions apply
 - the impact of the reclassification on the percentage of financial aid used and/or required to complete the degree

Students interested in reclassifying to the Bachelor of Science in Nursing must also meet the following:

- Have a minimum GPA of 2.50.
- For the online/accelerated modality program, the student must have at least 24 approved university credits with an average of 2.50

SATISFACTORY ACADEMIC PROGRESS STANDARD

Undergraduate and graduate students must meet the current academic progress standard available at https://mi.sagrado.edu/ICS/Documentos_Institucional. This policy is composed of three elements:

1. **Qualitative:** Evalúa el rendimiento académico del(la) estudiante.
2. **Cuantitativo:** measures the maximum length of time in which federal financial aid will be awarded in accordance with the requirements of the Title IV financial aid programs.
3. **Temporal:** maximum time, determines the gradual progress toward the grade through the approval of a minimum percentage of credits.

¹This rule will not apply to the Bachelor of Science in Nursing programs (face-to-face and distance modalities). The 30 approved credits include credits that have been transferred from another institution. ²Other standards or averages may apply in the case of specific programs

ACADEMIC PROGRESS – GRADUATE STUDENTS

- Graduate students must maintain a minimum GPA of 3.00 during their studies.
- Students will repeat all courses in which they obtain a grade of "C" or lower.
- When a student repeats a course, the Registrar's Office will use the highest grade to determine the cumulative index. However, the lowest grade will remain on the academic record.

In programs that require projects, students will have up to one consecutive academic year to complete it. Students will receive a final grade of Pass (P) or No Pass (NP), as applicable. If the project fails, the student will not complete the requirements leading to the degree.

Suspension for disciplinary reasons

Sagrado reserves the right to suspend any student whose behavior does not comply with the institutional rules and student regulations and after following the procedures established in the relevant regulations.

Student suspensions are governed by the Student Regulations document accessed at:

https://mi.sagrado.edu/ICS/Documentos_Institucional under Student Affairs.

WITHDRAWAL POLICY – UNDERGRADUATE AND GRADUATE STUDENTS

- Withdrawal means the departure of the student from one, several or all the courses enrolled in an academic session. When the withdrawal affects one or more courses, it is considered partial. If it implies the departure of all the courses enrolled, the withdrawal is total.
- Students can request partial or total withdrawal until the last day of classes, without affecting the student's academic index. In both situations, the student is required to have satisfied the outstanding financial obligations in the office of Enrollment Management.
- To request withdrawal from a course, the student must complete the corresponding application. Similarly, if the student requests a total withdrawal, they must discuss it with their academic advisor or designated staff. Once the total withdrawal is authorized by the Vice Presidency of Student Affairs, the student must go to the Office of Enrollment Management to complete the process. The procedure can also be completed electronically.
- If the student does not meet their financial commitments to the Institution, they will not be issued transcripts, letters of recommendation, degree certifications or official documentation of any kind.

COURSE TRANSFER AND VALIDATION POLICY

Undergraduate Programs

Sagrado considers the following rules for accepting the validation of credits previously completed at another institution:

- The student must be admitted as a transfer student.
- A maximum of 51 credits of the total credits required may be validated¹.

¹The academic advisor must confirm if the student has applied for a license under the parameters of the *Policy on Student Voluntary Leave of Absence*.

- The validated credits may be distributed as follows:
 - **General requirements:** All credits of this component may be validated except GIV 201, GIV 301 and GIV 302.
 - **Institutional requirements:** Transfer students with 30 or more approved credits may validate LID 101 and enroll in the compressed sequence of entrepreneurship courses (EMP 113, EMP 213, EMP 220 and EMP 320). A transfer student with 29 credits or less must enroll in LID 101 and the 18-credit entrepreneurship sequence.
 - **Concentration:** Up to twelve (12) credits of this component may be validated. In programs with particular accreditations, the specific rules that apply shall be observed.
 - **Exploration:** All credits for this component are available for validation.
- The validation is carried out by evaluating each of the approved courses and their equivalence with the corresponding courses offered by Sagrado.
- Only courses that were passed with a grade of "C" or more in the institution of origin and that have an equivalence in credits equal to or greater than the equivalent course in Sagrado are considered for validation, provided that a period of more than 12 years has not elapsed from the date on which they were approved. Credit expiration date applies to students who have not completed an academic degree at the time of requesting the transfer.

The procedure for validation shall be as follows:

- When applying for admission, the student must indicate to the Admissions Office whether they wish to transfer credits or waive them. If the student decides to waive the credits, they cannot be transferred later. If the student wishes to transfer credits, the Admissions Office will complete a preliminary validation assessment. To do this, the student must submit their credit transcript, copy of the catalog or syllabus of the institution where they took the courses to be transferred. If necessary, the directors of the alternative academic units of validation will be consulted.
- The Admissions Office will send to the Registrar's Office the student's file with the official transcript of credits, where the validation will be formalized.
- In the student's file, the validated courses will be identified with the letter "T". If the student retakes the validated course, the grade obtained in Sagrado will prevail. Validated courses are not taken into consideration for the overall average.

Transfer of students to the Nursing program

Students transferring from other institutions must:

- For the initial evaluation, present the student copy of the credit transcript. For the final decision of the courses to be validated, the official credit transcript of the institution of origin must be received.
- Student interested in transferring to the online/accelerated modality must have at least 24 approved university credits with a minimum average of 2.50.

Graduate Programs

- Candidates for admission as transfer students to master's programs will be taken into consideration if they meet the general requirements. Candidates must request their university of origin to send their official credit transcript so that Sagrado can determine credits that can be validated for the master's studies already carried out.
- Students who have commenced studies for a master's degree at another accredited university may have no more than 6 credits validated from the requirements of the program to which they are applying for transfer. Approved courses with grades of A or B will be considered for validation, if they are equivalent to courses offered by Sagrado's corresponding master's program.

Validation of Prior Learning

Sagrado recognizes that Prior Learning Assessment (PLA) represents an additional alternative to promote access to college education, persistence and graduation in different population segments: adult students, veterans or in military service, workers in the process of retraining, among others. A student may request validation for prior learning, following the provisions of the Policy and Procedure for Validation of Prior Learning, available at mi.sagrado.edu.

Validation by advanced exams

This method of validation consists of awarding academic credit for the Advanced Level Program (PNA), the Advanced Placement Exam (AP), or the College Level Examination Program (CLEP) of the College Board:

Advanced Level Program (PNA) College Board

Subject	Minimum Grade	Validation	Equivalent Courses	Validation Notes
English	3	3 credits	ING 121 (EX)	This course will be validated in the <i>Exploration</i> component.
Spanish	3	3 credits	GCM 101 (RG)	N/A
General University Mathematics	3	3 credits	MAT 101	The validation will be done in the <i>Exploration</i> component.
Pre-Calculus	4	6 credits	MAT 133 MAT 134	For students of Biomedical Sciences, Chemistry and Biology, validation will be done in the Concentration component. For students from other programs, validation will be done in the Exploration component.

Advanced Placement Exam (AP)

Materia	Equivalente en Sagrado	Puntuación	Convalidación
Microeconomics	ECO 235	3	3 credits
Macroeconomics	ECO 236	3	3 credits
Biology	BIO 111	4	4 credits
Calculus	MAT 205	4	4 credits
Chemistry	QUI 101	3	4 credits
Computer Science A	INF 120	3	4 credits
Computer Science AB	INF 120 o INF 125	3	8 credits
Physics C: Mechanics	FIS 203	3	4 credits
Human Geography	GEO 102	3	3 credits
Psychology	PSI 201	3	3 credits
Art History	ART 102	3	3 credits
English Literature and Composition	GCM 102 & GCM 201	3	6 credits
European History	HIS 327	3	3 credits
French Language	FRA 103 & FRA 104	3	6 credits
Italian Language and Culture	ITA 101 & ITA 102	3	6 credits
Spanish Language	GCM 101 & ESP 121 o ESP 122	3	6 credits
US Government and Politics & US History	HIS 339	3	3 credits
World History	GCC 202	3	3 credits

College Level Examination Program (CLEP)

At Sagrado, these exams are taken into consideration for validation. The director of the academic unit to which the discipline belongs will evaluate its validation. The student is responsible for submitting the official exam passing information.

STUDIES AT OTHER UNIVERSITIES WITH SPECIAL PERMISSION

Sagrado allows undergraduate students to pass courses at other university institutions. The Vice Presidency of Academic Affairs issues the authorization only under the following criteria:

- The course is not offered at Sagrado and is an immediate graduation requirement or prerequisite for another required course. The course must be equivalent to or superior to that offered by Sagrado, in number of credits and content.
- The student must have a GPA of no less than 2.50.
- The student must be in compliance with the satisfactory academic progress standard.

- Courses that have already been attempted at Sagrado will not be authorized.
- A maximum of two courses per academic year may be authorized up to a maximum of 12 credits of the curriculum.
- If the permit is during the academic semester, the student must be enrolled in at least one course at Sagrado. If it is during the summer this requirement does not apply.
- The course must be passed with a minimum of "C".
- Courses approved by special permit are graded as P or NP.
- Any situation not contemplated here will be evaluated by the Vice Presidency of Academic Affairs.

Special authorization to take courses at another university

Regular Sagrado students who are interested in studying at another institution, which is not part of a consortium program or formal interuniversity agreement, must meet the following requirements:

1. Be an active student with a GPA of no less than 2.50.
2. Have completed 60 credits or more at Sagrado.
3. A student may receive a maximum of three special permits, during the entirety of their bachelor's degree, to take courses at another university.
4. On a voluntary basis, the student may identify the availability in another institution of:
5. Any exploration courses that are not available at Sagrado.
6. Any course that is a major requirement cannot be substituted, and is not available during the student's graduation year at Sagrado.
7. For students pursuing a bachelor's degree, the course must be passed with a minimum of "C". On the other hand, students pursuing a master's degree, the course must be approved with a minimum of "B".
8. Courses approved by special permit are graded as P or NP.

The Vice Presidency of Academic Affairs is responsible for granting special authorization to take courses at another university. The student must make their request through mi.sagrado.edu and provide the necessary information. Any situation not contemplated here will be evaluated by the Vice Presidency of Academic Affairs.

POLICY TO COMPLY WITH THE CURRICULUM

The courses must be taken in the order indicated in the study plan published by the Vice Presidency of Academic Affairs. If the student needs to modify the order of their studies, they should consult their academic advisor:

First year	student who has completed less than 31 credits
Second year	student who has completed 31 to 60 credits
Third year	student who has completed 61 to 90 credits
Fourth year	student who has completed 91 credits or more

VALIDITY OF THE CURRICULA

- The student must graduate according to the program valid at the time of admission to the Institution.
- Students who interrupt their studies for one semester and are readmitted will be governed by the curriculum valid on the date of readmission, regardless of academic level. If the degree has not been obtained, the validity of the courses will be 12 years¹. The Vice Presidency of Academic Affairs may evaluate exceptional cases.
- The student is responsible for meeting the course and credit requirements set forth in their curriculum. Academic advisors guide the student in the fulfillment of the program but are not authorized to make modifications or substitutions in terms of courses and requirements.
- The University reserves the right to make changes to programs and requirements for academic degrees or diplomas.

¹The academic advisor must confirm if the student has applied for a license under the parameters of the *Policy on Student Voluntary Leave of Absence*.

STUDENT CATEGORIES

Category	Academic Level	
	Undergraduate	Graduate
Full-time	12 credits or more	6 credits or more
Part-time	Less than 12 credits	Less than 6 credits
Auditor	Student who is not required to attend regular classes or take exams and does not receive final grade or academic credit. Studies carried out as an auditor are not creditable towards an academic degree.	
Transitory	Is the student who is enrolled in another university or educational institution and receives authorization to study at the University. The transitory student who is interested in changing their status to that of a student with formal admission to an academic degree must satisfy the admission requirements in force at the time of submitting their application	

ACTIVE STUDENT STATUS

- To maintain the status of active graduate student, it is necessary to be enrolled in at least one graduate-level course or in the final degree project, or to be on academic leave (under the parameters of the *Policy on Student Voluntary Leave of Absence*). A license shall be granted for the period covered by each session. The maximum number of licenses to be granted will be for two consecutive sessions after a case evaluation by the Admissions and Academic Progress Committee of the program.
- A student who, for any valid reason, wishes to retain active student status without being officially enrolled in any course, must complete the Status Retention Form in the appropriate program during the first four weeks of the session for which the student is requesting retention of status..

ACADEMIC LOAD

The normal academic load for undergraduate students is 12 to 21 credits per semester. In the summer sessions, students can enroll up to a maximum of 6 credits, or the equivalent of 2 courses per session. Programs more than this limit must be authorized by the Registrar's Office.

VETERANS AND ITS BENEFICIARIES

- Sagrado is approved by the Puerto Rico State Approving Agency to provide academic training to the students under the various GI Bill® programs.
- These beneficiaries must meet all admission requirements, in addition to those related to their status as a beneficiary of the appropriate agency in the federal or state program in question.
- The Office of Veterans Affairs under Federal Code, Title 38, states that beneficiaries must complete their program of study in the regular time of the program. If the beneficiary extends from the regular time, they will not be able to continue receiving veterans' benefits. However, they may receive other financial assistance available if they qualify.
- The Veterans Administration will only pay for those courses that fail (F) or that the grade obtained is less than that required in their program of study.

Pursuant to the requirements of Title 38 USC 3679(e) – Veterans Benefits related to Chapters 31 or 33, the following applies to any covered individual as defined under Chapter 31 (Vocational Rehabilitation and Employment) or Chapter 33 (Post-9/11 GI Bill® benefits). GI Bill® is a registered trademark of the Department of Veterans Affairs (VA).

- 1) The covered individual may attend and participate in classes during the period beginning on the date the individual provides the institution with the certificate of eligibility for the right to educational assistance under Chapters 31 or 33. A certificate of eligibility may also include a Statement of Benefits obtained through the Department of Veterans Affairs (VA) website eBenefits or form VAF 28-1905 for authorization under Chapter 31; ending on the first of these two dates: a. The date the institution receives the VA payment; or b. 90 days after the date the institution certified tuition and fee charges upon receipt of the certificate of eligibility.
- 2) The institution will not impose:
 - a) any penalty, including the \$10.00 financing charge on the monthly outstanding balance;
 - b) restriction of access to classrooms, library, or other institutional facilities; or
 - c) a requirement that an individual covered under this benefit borrow additional funds; due to the individual's inability to meet his or her financial obligations to the institution due to late disbursement by the Veterans Administration (VA) under Chapters 31 or 33. This provision does not apply to tuition, fee, and other charges that are not covered by the VA educational benefit.

GRADUATION REQUIREMENTS

Graduation Requirements for Undergraduate Programs

To be considered a candidate for a degree or diploma, the undergraduate student must meet the following requirements:

- Have passed the required courses and credits in accordance with the program of study enrolled in.
- Have achieved a minimum cumulative academic index of 2.00 in their curriculum requirements.
- Have completed in Sagrado at least the last 78 credits in the bachelor's programs and 15 credits in the associate degree programs of their program of study. Transfer students must have completed their study program and major requirements in accordance with transfer and validation rules. In the case of programs in agreement or consortium with other institutions, the student must have completed the courses of the corresponding study plan.
- Have passed major courses with a grade of "C" or higher and an index of 2.10 or higher.
- Students who meet these requirements must apply for graduation through the mi.sagrado.edu portal during enrollment in the semester prior to the semester in which they expect to complete the degree requirements.
- The University reserves the right to consider as a candidate for graduation the student who has completed the requirements of the degree, diploma, or certificate in which he or she is enrolled, even if the candidate has not yet processed the corresponding application.

Graduation Requirements for Master's Programs

To be considered a candidate for the master's degree, the student must meet the following requirements:

- Have passed all required courses and credits in their program of study and have earned a graduation rate of 3.00 or higher.
- Have passed in Sagrado no less than 75% or 18 credits of the total credits required for the degree.
- Have passed the final degree project as established by their study program.
- Have filed the graduation application through the mi.sagrado.edu portal.

Graduation Requirements for Post-Bachelor's Certificates

To be considered a candidate for the master's degree, the student must meet the following requirements:

- Have passed all required courses and credits in their program of study and have earned a graduation rate of 3.0 or higher.
- Have filed the graduation application through the mi.sagrado.edu portal.

HONORS

Honor Roll

Includes the names of students in undergraduate programs who have passed a minimum of 30 credits at the Institution by the end of the second semester and comply with the following:

- overall academic average of 3.75 at the end of the semester or 3.50 in the general index of the last two semesters
- and 12 or more credits passed each semester

These students will not be considered:

- those with more than 50% of the credits of their study plan validated
- and students with incompletes, partial/complete withdrawals, or disciplinary sanctions

Graduation with Honors

Sagrado graduates with honors undergraduate students who achieve the following academic index levels::

Honor	Undergraduate Index
Cum Laude	3.50 - 3.75
Magna Cum Laude	3.76 - 3.95
Summa Cum Laude	3.96 - 4.00

Students transferring from other institutions will be eligible for honors if they have passed at Sagrado at least 50% of the credits required in their curriculum.

The honors regulations established in the Catalog in force at the time of admission will apply to each student. These indices apply to undergraduate programs (associate degree and baccalaureate).

AWARDS AND DISTINCTIONS

Academic Distinction Award

Awarded to a graduate candidate at the undergraduate level from each academic unit recommended by the dean and faculty upon completion of:

- **Academic Excellence.** Possesses a 4.0 GPA, with no partial or total drops and/or repeated courses. If there is no student with a 4.0 GPA, the Dean of the academic unit may evaluate the next highest GPA.
- **Leadership.** Evidenced through outstanding and corroborated participation in organizations, projects and student activities or external recognition for their professional or academic management.
- **Service.** Evidenced through corroborated participation in institutional projects, community service or volunteering.

Sagrado's Graduate Innovation Award

Awarded to one graduate-level graduate candidate from each master's program who has been nominated by the faculty. Nominees must have demonstrated innovativeness in their thesis, degree project or capstone project. Innovation is defined as the introduction of new ideas, processes, methods and creative, scientific or commercial expressions using critical, investigative and creative thinking. The following criteria will be considered to evaluate the capacity for innovation:

- **Excellence.** The effective applicability of critical, investigative and creative thinking in the student's innovation proposal will be evaluated.
- **Relevance.** The importance and relevance of the innovation in the context of its discipline or artistic, research or business practice, and how it contributes to the advancement and development of the respective field will be evaluated.
- **Effectiveness.** The clarity and coherence with which the innovation is transmitted or communicated will be evaluated, whether in scientific, technical, commercial or poetic language, as appropriate to the type of project.

One award will be given for each program, subject to nominations received. The final selection will be made by the dean of the academic unit in conjunction with the Provost of the university, and the decision will be final.

COMMENCEMENT CEREMONY

The University confers degrees and diplomas three times a year: in September, January, and May/June. However, graduation ceremonies are held once a year, at the end of the second academic semester. In view of the particular importance and significance of this act, the University expects punctual attendance of all graduates.

Students who completed the graduation requirements in June or July and have no pending business with the university can receive a certification attesting to their studies if requested to the Registrar's Office. The degree will be conferred in September.

CREDIT TRANSCRIPT

The Registrar's Office keeps the student's academic record, processes the official transcript of credits, and sends it to the requested entity.

Any student who desires information related to his or her academic record or the submission of transcripts should contact the Registrar's Office, which will respond to his or her request by the *Family Educational Rights and Privacy Act of 1974*.

Transcripts are issued only upon request and authorization of the interested party or for official use by authorized officials of the Institution.

Official transcripts are sent directly to the institutions or persons the student indicates. Transcripts designated as "student copy" are those intended for personal use. For a transcript to be considered official, it must bear the University's seal and the Registrar's or authorized official's signature.

Under 34 CFR 688.14(b)(34), the general rule is that any student who has received funds under Title IV of the Higher Education Act ("HEA") for an academic period and who is current on all institutional charges related to that academic period, including having a payment plan, is entitled to request a transcript of credits for those academic periods. Conversely, if the student has a debt and does not have a payment plan, even if he/she has received funds under Title IV, he/she may be denied a transcript for the academic period corresponding to the debt.

For the issuance of the transcript of credits, it is required to satisfy all financial obligations with the Institution to complete the request form and to pay for the transcript. Transcripts must be requested at least one week before they are sent. The time required to issue such documents may be longer during registration, graduation, final exams, and grade processing periods.

Transcripts may be requested during the academic term in which students complete their degrees; they will be received upon completion. They can be requested at this [link](#). All claims related to the request can be filed within 45 days of filing.

DISTANCE EDUCATION

Sagrado has a [Distance Education Policy](#).

CURRICULAR STRUCTURE OF SAGRADO

Generally, Sagrado's undergraduate programs have the following curricular structure:

	Credits
General Requirements	39
Institutional Requirements	24
Major	30 - 43
Exploration	15 - 27

GENERAL EDUCATION (GENERAL REQUIREMENTS)

The General Education courses are multi- and trans-disciplinary in nature and seek to develop five skills that are indispensable in the 21st century:

1. Communication (oral and written in English and Spanish, visual and digital) - GCM Code
2. Critical questioning (reasoning and analysis, scientific reasoning, quantitative reasoning, and problem solving) - GCC Code
3. Research and exploration (search and discernment of types of information and appropriate use of technology) - Code GIV
4. Innovation and entrepreneurship (challenge management, problem solving) - GIE Code
5. Ethical sense and social justice (teamwork, ethical reflection, human diversity and theology) - GSE and TEO Codes

Code	Title	Credits	Prerequisites
GCM 101	The text in contemporary culture	3	
GCM 102	Perceptions and Notions of Reality	3	GCM 101
GCM 201	The Power of Arguments	3	GCM 102
GCC 101	Development and echoes of the origin of mankind	3	
GCC 201	Building an ideal society	3	GCC 101
GCC 202	Challenges of contemporary society	3	GCC 201
GIE 101	Organizations, work and post-work	3	
GIV 201	Information and communication technologies (ICTs) for research in the post-truth era	3	
GIV 301	Research design and methodologies	3	GIV 201
GIV 302	Data management	3	GIV 301
GSE 301	Ethics and political challenges for social justice and peace	3	GSE 301
GSE 302	Ecological awareness, inclusion and human rights	3	GSE 202
TEO 411	Community, solidarity, justice and peace	3	

INSTITUTIONAL REQUIREMENTS

As innovative elements of our academic project, two non-disciplinary areas are included in the General Education component, known as Self-Leadership and Entrepreneurship.

Self-leadership

It consists of three courses (6 credits) focused on each student practicing self-knowledge, identification and strengthening of their personal and professional strengths, opportunities, weaknesses and threats, and career planning upon completion of their baccalaureate degree.

Entrepreneurship

It consists of six courses (18 credits) focused on each student developing a business, social, creative, technology-based or health project through the methodology of ideation, validation, development and execution. This component encourages the search for solutions to problems that impact the community and the world.

Exploration

These are credits available in the study plan to complete one or two minor concentrations, complete a second concentration, or take different courses. In this way, a flexible curriculum is guaranteed to meet the needs, curiosities and intellectual concerns of the student body. The number of credits fluctuates by program.

DECLARATION OF DOUBLE MAJOR AND MINOR

- The available minor concentration offerings can be found in the Minor Concentration Handbook, available at mi.sagrado.edu.
- Second or minor rallies must be declared through mi.sagrado.edu.
- Minor concentrations consist of a minimum of 12 credits and their courses must be passed with a minimum of a C.

DOUBLE COUNTING

If there is an overlap between a major concentration course and a minor concentration course, the student may request double counting at mi.sagrado.edu.

- As a general rule, only one course that is a concentration requirement (CR) leading to the baccalaureate degree in which the student is enrolled and that, in turn, is a requirement of the minor concentration he/she has declared will be eligible for double counting.
- Double counting will be only for purposes of the grade to be awarded. Credits will not be double counted on the transcript. It will be the responsibility of each student to complete the total number of credits required in his/her plan of study to obtain his/her baccalaureate degree.

- If there are two or more simultaneous requirements between different components, the student will request a substitution of courses according to the current procedure. For this purpose, he/she will have the support of Academic Advising. Double counting will apply only in cases in which the student requests it in mi.sagrado.edu. At the time of transcript evaluation, Academic Advising may recommend this alternative.
- Courses transferred from other institutions or validated by non-traditional methods will not be considered for the application of double counting.

ACADEMIC DEGREES BY ACADEMIC UNIT

BUSINESS SCHOOL

The academic offer of the School of Business is based on training professionals capable of undertaking and providing business, financial and economic solutions through the use of technology and decision making based on data management.

- Bachelor of Business Administration (BBA) in:
 - Accounting
 - Business Development and Management
 - Marketing
- Bachelor of Arts (BA) in Sustainable Development
- Master of Business Administration (MBA) in Business Development and Management
- Combined Marketing (BBA) and Digital Marketing (MS) Program

SCHOOL OF ARTS, DESIGN AND CREATIVE INDUSTRIES (EADIC)

EADIC's academic offerings train arts professionals capable of collaborating to undertake, lead and innovate within artistic practices, design and creative industries.

- Certificate:
 - Web Design and Development
 - Creative Design: UX/UI
- Associate of Arts Degree in Creative Design: UX/UI
- Bachelor of Arts (BA) in:
 - Visual Arts
 - Dance
 - Experience Design: Tourism and Events
 - Fashion Design and Management
 - Graphic Design
 - Industrial Design
 - Creative Writing and Literature
 - Music
 - Arts and Entertainment Business
 - Theater

SCHOOL OF ARTS, DESIGN AND CREATIVE INDUSTRIES (EADIC)

- Bachelor of Arts in Communication (BAC) in:
 - Animation, Visualization and 3D Interactivity
 - Photography
- Post Baccalaureate Certificate (CP) in Event Marketing and Production
- Master of Arts (MA):
 - Design and Creative Production
 - Creative Writing
- Combined Creative Writing and Literature (BA) and Creative Writing (MA) Programs

FERRÉ RANGEL SCHOOL OF COMMUNICATION (ECFR)

ECFR's academic offerings train professionals capable of creating and transmitting messages in order to connect, impact and transform audiences in a global environment.

- Bachelor of Arts in Communication (BAC) in:
 - Strategic Communication
 - Interdisciplinary Communication
 - Journalism
 - Audiovisual and Film Production
- Bachelor of Arts (BA) in International Studies and Global Communications
- Bachelor of Science (BS) in Computer Science and Applied Digital Technologies
- Master of Arts (MA) in Public Relations and Integrated Communications
- Master of Arts in Communication (MAC) with specialization in:
 - Journalism and Innovation
 - Storytelling
- Master of Science (MS) in Digital Marketing
- Combined Strategic Communication (BBA) and Public Relations and Integrated Communication (MA) Programs

GENERAL EDUCATION

The academic offerings of General Education consist of academic programs in the areas of education, multidisciplinary studies and theology. The General Education unit also administers the general education curriculum and institutional requirements.

- Bachelor of Arts (BA) in:
 - Education
 - Multidisciplinary Studies
 - Theology and Leadership for Social Action
- Master in Education (MEd) in Learning, Media and Technology

SCHOOL OF HEALTH AND SCIENCES

The academic offer of the School of Health and Sciences trains professionals capable of researching and serving the community based on scientific rigor, interdisciplinary solidarity and preventive and integral practices.

- Associate of Science in Nursing (ASN) Degrees¹
- Associate's Degree in Computer Science
- Bachelor of Science (BS) in:
 - Biology
 - Biomedical Sciences
 - Computer Science
 - Exercise Science and Health Promotion
 - Chemistry
- Bachelor of Arts (BA) in:
 - Psychology
 - Social Work
- Ba Bachelor of Science in Nursing (BSN)¹
- Bachelor of Science in Nursing (RN to BSN)²
- Master of Science (MS) in Physical Performance and Health Promotion

¹ Classroom and Distance Learning. ² Distance.

SCHOOL OF HEALTH AND SCIENCE CONSORTIA

Sagrado, through the School of Health and Sciences, has the following agreements:

- Notre Dame of Maryland University (NDMU): Articulation of Bachelor of Science in Biomedical Sciences (Sagrado) and Doctor of Pharmacy (NDMU)
- Ponce Health Sciences University (PHSU):
 - Articulation of Bachelor of Science in Biomedical Sciences (B.S., Sagrado) and Doctor of Medicine (M.D., PHSU)
 - Articulation of Bachelor of Science in Biomedical Sciences (B.S., Sagrado) and Doctor of Dental Medicine (M.D.M., PHSU)
- Albizu University (AU): Articulation between Bachelor of Science in Psychology (Sagrado) and the following Master of Science programs in:
 - Autism and Other Neurodevelopmental Disorders (AU)
 - Psychological Counseling (AU)
 - Industrial and Organizational Counseling (AU)
 - School Psychology (AU)

Other agreements:

- Ross University School of Medicine (RUSM), Barbados
- Texila American University (TAU)
- University of Medicine and Health Sciences (UMHS)
- University of the Incarnated Word
 - Doctorate in Occupational Therapy
 - Doctorate in Physical Therapy
 - Master of Science in Athletic Training
 - "Health Professions Pathway"
 - Pharmacy
 - Optometry
 - Osteopathic Medicine

For more information contact the Dean of the School of Health and Sciences.

UNDERGRADUATE PROGRAMS

CERTIFICATES

Certificate in Creative Design: UX/UI

The certificate in creative design prepares, at an introductory level, professionals capable of providing support, through design, to programming teams in the development phases of digital creative projects. Those who complete this certificate will be able to develop graphic elements, execute tests and complete technical tasks in digital projects of Interface Design and User Experience, working as designers of digital assets for user interface, template designers or creators of visual flows of interface design. See requirements and syllabus in the following [link](#).

Certificate in Web Design and Development

It prepares, at an introductory level, professionals capable of providing support, through design, to programming teams in the development phases of digital creative projects. Those who complete this certificate will be able to develop graphic elements, execute tests and complete technical tasks in digital projects of Interface Design and User Experience, working as designers of digital assets for user interface, template designers or creators of visual flows of interface design. See requirements and curriculum in the following [link](#).

Certificate in Data Analysis

The Certificate in Data Analytics is a specialized academic program that equips students with skills to analyze and interpret complex data sets to gain meaningful knowledge, techniques, and tools for data analysis, including statistical analysis, data visualization, and data mining. Graduates with this certificate can pursue entry-level roles as data analysts, business intelligence analysts, data scientists, or data consultants. See requirements and curriculum at the following [link](#).

ASSOCIATE DEGREES

Associate of Science Degree in Computer Science

Train programmers and analysts with entry/intermediate level skills in systems design and implementation, programming languages and software quality assurance. Provide a foundation in programming and systems analysis. Students will develop essential entry/intermediate level skills to design and develop efficient computer systems. Through specialized courses, various programming languages and implementation techniques are explored, enabling them to build functional applications. Emphasis is placed on software quality assurance to produce reliable and error-free developments. This degree provides a platform for future opportunities in the field of computer science and technology. See requirements and curriculum at the following [link](#).

ASSOCIATE DEGREES (cont.)

Associate Degree in Creative Design: UX/UI

It trains intermediate level digital design professionals, capable of contributing to the development of creative digital projects together with the team of programmers, ready to perform tasks of gathering and analyzing technical requirements, create workflows, develop graphic elements, create prototypes, run tests and analyze areas of improvement in the user experience of digital projects. The curriculum design facilitates the development of User Interface and User Experience Design projects. Finally, the student completes a seminar to implement the projects and skills learned in the User Experience field. Graduates can pursue mid-level roles as digital asset creators and designers of user experiences and user interfaces, templates, or creators of visual flows and interface design. See requirements and curriculum at the following [link](#).

Associate of Science Degree in Nursing

It aims to prepare nurses prepared to work in different health scenarios, using the nursing process to intervene with individuals, families and communities under the supervision of a generalist or specialist nurse. Its modern Simulation and Skills Laboratory is considered among the best in nursing schools in Puerto Rico. It facilitates the practice and development of psychomotor skills, as well as the recreation of real situations to work with high, medium and low technology simulators. The courses of the concentration are offered by professors who are specialists in different areas of Nursing Sciences. The theoretical part of these concentration courses is also offered in the distance modality. See requirements and study plan in the following [link](#).

BACCALAUREATE

3D Animation, Visualization and Interactivity (BAC)

The innovation of digital technologies has changed the ways we collaborate, communicate and learn. This requires creative, innovative and entrepreneurial professionals to produce amazing audiovisual digital content. Three-dimensional animation skills serve the needs of educational, health or commercial industries through new products and services, both for virtual and real environments. 3D visualization and interactivity allow the graduate of this program to develop in multiple employment roles and entrepreneurial self-management in various disciplines, according to their interests and expertise. See requirements and study plan in the following [link](#).

Accounting (BBA)

It prepares people with the technological and professional tools to perform responsibly as public or private accountants. The program establishes the basis for its graduates to revalidate as Certified Public Accountants (CPA). Beyond enabling professionals capable of preparing financial statements and tax returns, Sagrado's Accounting program trains professionals with analytical skills to contribute to innovation and the search for solutions in their organization. See requirements and curriculum at the following [link](#).

BACCALAUREATE (cont.)

Audiovisual and Film Production (BAC)

It prepares the student to join the working world or develop an autonomous project that contributes to the development of the digital production industry from a global perspective. It offers courses for a theoretical and practical training that provides a broad configuration of the knowledge and skills necessary for the various media, platforms and digital screens (feature films, short or micro audiovisual content, documentaries, fiction, advertising or corporate and unitary or serialized. It covers the study of the evolution of audiovisual language from still images and analog sound to the development of moving images and their synchronization with sound generated by computers. Students acquire the knowledge to write scripts, a necessary tool to tell stories and to design and undertake their own project. See requirements and study plan in the following [link](#).

Biology (BS)

It prepares professionals with a deep knowledge of living beings, from a systemic perspective and with the social commitment to respond to the demands of our local and global environment. It develops critical thinking, research skills, entrepreneurial attitude and the ability to work in multidisciplinary teams. See requirements and study plan in the following [link](#).

Biomedical Sciences (BS)

It focuses on providing students with the tools for the ethical management of scientific and technological advances in the face of globalization. It prepares students to continue professional studies in areas such as medicine, pharmacy, dental medicine, veterinary medicine, podiatry and chiropractic. See requirements and study plan in the following [link](#).

Business Analytics (BBA)

This program prepares data analysts capable of leading strategic decision making and solving complex business problems through their mastery of advanced methods of data mining, statistical analysis and solution exploration through operational, financial and economic models. A graduate of this program will master advanced methods of data mining, statistical analysis and solution exploration through operational, financial and economic modeling. For this purpose, the program combines the disciplines of administration and management, statistics, data science and information technologies (R and SQL languages and SAS and SPSS programs). The program includes a year of co-op internship so that, before graduation, students have an immersion experience in a real work scenario in which will work developing a project in which they will apply and strengthen the knowledge, skills and aptitudes developed in class. See requirements and study plan in the following [link](#).

BACCALAUREATE (cont.)

Business of Arts and Entertainment (BA)

It prepares professional leaders with the necessary competencies to create and support businesses and projects in the creative industries sector. Students will integrate management strategies based on knowledge of the industry, its context and the latest trends. They will develop decision-making skills, teamwork and creative thinking for the creation of management strategies. These skills are developed through topics relevant to the industry, including legal aspects, business models, marketing, finance and administration. As part of the program, students will apply their knowledge in areas such as sports management, the music industry and the art business, among others. Graduates will have the opportunity to work in multiple roles in companies and organizations in the arts, entertainment and creative industries, as well as create their own projects in these areas. See requirements and curriculum at the following [link](#).

Business Development and Management (BBA)

It focuses on developing in the student the skills to identify, make viable, develop and lead growth opportunities in companies. The student is trained to become an entrepreneur, either through the creation of a new business or intrapreneurship. Competencies and skills are developed in areas such as idea generation, market research, financing alternatives, business models, team development, innovation, marketing and internationalization of ventures. See requirements and study plan in the following [link](#).

Chemistry (BS)

It prepares students in the study of the composition, properties and transformations of matter with emphasis on the solution of problems in different areas of the discipline, such as the environmental area, biochemistry or water sustainability. It seeks to develop students' skills and competencies ranging from the highly analytical to the more visionary and creative through laboratory and field experiences. In addition, the program provides the student with the requirements to apply for the required license to practice in the field of Chemistry in Puerto Rico. See requirements and study plan in the following [link](#).

Computer Science (BS)

The Bachelor of Science in Computer Science prepares professionals capable of applying computer tools and techniques for problem solving. Students in this program will develop the skills to effectively design, implement, and maintain information systems, while strengthening their logical thinking, critical questioning, and creative abilities. Graduates of this program will stand out for their ability to transfer knowledge and their understanding of the principles and techniques of user-centered design. The program also trains innovative professionals, capable of communicating and working effectively in independent environments as well as in diverse and multidisciplinary teams, as well as assuming leadership roles and proposing decisions in a proactive and innovative way. See requirements and study plan in the following [link](#).

BACCALAUREATE (cont.)

Creative Writing and Literature (BA)

It prepares students with the knowledge and skills necessary to critically understand the process of literary creation and to begin professional writing in fiction and non-fiction genres (short stories, novels, poetry, playwriting, memoirs and screenplays). The curriculum integrates the study of literature from different traditions written or translated into Spanish. At the same time, through various workshops, students explore the structure and technical elements of the different genres in order to develop their own original texts. The curriculum encourages the exploration of the relationship between creative writing and literature with related disciplines such as journalism and digital narratives. See requirements and curriculum at the following [link](#).

Dance (BA)

It offers a current and comprehensive perspective on dance technique, theory, practice, application and context. It promotes interaction between specialized skills and a general education that keeps learning centered on the student artist. The program is based on interactive, collaborative, body-centered learning that enriches the individual experience and fosters independence and self-management. See requirements and curriculum at the following [link](#).

Education (BA)¹

Promotes the integral formation of effective and motivated professionals who can develop creative educational projects. It focuses on high quality teacher training and socio-environmental and cultural commitment. It fosters the development of agents of social change, sensitive to gender issues, functional diversity and racial aspects, reflective, enterprising and integrative of human diversity, cultural and technological resources, and committed to excellence and ethical practices. In addition, the program meets the standards inherent to the profession and the certification requirements of the Puerto Rico Department of Education. See requirements and curriculum at the following [link](#).

Exercises Science and Health Promotion (BS)

Program focused on training professionals committed to education and preventive health. It provides future health professionals with the skills and technical and scientific knowledge and educational experiences to design, plan and implement programs that promote health in a global context. See requirements and curriculum at the following [link](#).

¹ Students interested in the teaching license granted by the Puerto Rico Department of Education should receive advice from the Dean of the General Education unit.

BACCALAUREATE (cont.)

Experience Design: Tourism & Events (BA)

The visitor economy is a sector in constant growth and with great diversification. Currently, it represents one of the main sources of income for many destinations and is one of the most important economic sectors in the world. These variables force us to rethink tourism and the areas that are gaining prominence within it. Thus, the area of tourism experiences and especially events are gaining great relevance. Currently, experiences serve as elements to adjust tourism products and services to today's needs and demands, and events have become a strategy to generate economic and cultural value, both for local and international consumers. See requirements and study plan in the following [link](#).

Fashion Design and Management (BA)

It develops cutting-edge professionals who implement the best practices of ethical and sustainable fashion. At the same time, students are provided with design skills based on a critical reflection on the artistic, cultural and functional value of fashion. Entrepreneurial creativity is developed by training students in the skills necessary to generate solutions to the challenges and changes that the sector is experiencing through design. The curriculum links the diversity of activities in the fashion system that integrate the creative process with the management practices necessary to bring a product to market. It also analyzes the industry as a system and links design, manufacturing and business practices, always in an environment of sustainability, fair trade and inclusiveness. Through an understanding of the local and international context, creative practice and management practices, graduates will be able to integrate into the industry from multiple roles in the fashion ecosystem. See requirements and study plan in the following [link](#).

Graphic Design (BA)

Develops professionals with the necessary skills and competencies to perform in the design and production industry within digital ecosystems. Through active learning and design thinking, entrepreneurship, technology and user-centered creation are intertwined. The student is trained as a creative, critical designer with the ability to research, organize and plan, understand market needs, visually communicate data and information, and find creative and innovative solutions to solve design problems. The program emphasizes the tools necessary for the graduate, part artist and part storyteller, to understand him/herself as part of a constantly evolving context marked by the digitalization of society and technological advancement. See requirements and study plan in the following [link](#).

Industrial Design (BA)

Develops cutting-edge professionals who implement the best practices of product design in ethical and sustainable ways. The program offers an interdisciplinary curriculum to provide the student with a solid foundation in the art, design, technological and technical aspects of product design, the social and economic aspects and those related to sustainability. Industrial or product design is the point where a consumer's existing or new needs converge with production and service capabilities. The program integrates the concepts of circular economy, responsible production and consumption, sustainable practices, quantitative and qualitative issues of sustainability and business, materiality and the consumer's right to repair. See requirements and curriculum at the following [link](#).

BACCALAUREATE (cont.)

Interdisciplinary Communication (BAC)

It focuses on facilitating the training of students interested in communication as a field of knowledge, through which they can understand and ethically and critically evaluate the media, their technologies, their contexts, their contents and their audiences. Students will be able to approach communication processes through research and analysis for the solution of problems, the development of abilities to face communicative situations that require knowledge and analysis skills of local and global culture. See requirements and study plan in the following [link](#).

International Studies and Global Communication (BA)

The globalized world in which we live requires competent professionals in the development of public and environmental policies, diplomacy, conflict resolution, human rights and international law. Sacred Heart University is a pioneer in Puerto Rico in developing a baccalaureate degree program directed exclusively to International Studies and Global Communication. The curriculum of this program emphasizes international relations, political economy, political science, geography, sociology, anthropology and peace studies. In addition, you will complete an internship that will open doors to the world of work. To this end, we have already developed links with public agencies such as the State Department and other governmental, private and non-governmental organizations (NGOs), such as Amnesty International and GREEN-PR. This baccalaureate suggests many alternatives for further graduate studies. See requirements and study plan in the following [link](#).

Journalism (BAC)

Aimed at developing the skills to recognize a newsworthy fact, investigate, contextualize, question, understand and manage journalistic genres. The program explores the legal and ethical aspects of journalistic activity and research techniques to carry out various forms of reporting, as well as the design, visualization and programming of news content. The student is trained in competencies to analyze, understand and evaluate cultural and technological trends and to carry out actions for changes in narrative models, formats and coverage of topics in diverse platforms of journalistic content. See requirements and study plan in the following [link](#).

Marketing (BBA)

Aimed at developing in students the ability to analyze and interpret behaviors, trends and market changes in order to detect opportunities and promote goods and services from an ethical and sustainable perspective. The program provides a comprehensive vision of marketing and seeks to strengthen areas such as research, consumer behavior, digital marketing, innovation and creativity. See requirements and study plan in the following [link](#).

Multidisciplinary Studies (BA)

It offers students the opportunity to combine thematic or disciplinary areas of interest, as a flexible way to respond to the challenges and possibilities of the local and global environment. It is aimed at students who identify with different disciplinary areas and who wish to develop their professional projects by combining fields of knowledge that other baccalaureate programs cannot offer them. Students combine disciplines through a co-creation exercise. See requirements and study plan in the following [link](#). Concentration courses are selected following the [General Guidelines for the BA in Multidisciplinary Studies](#).

Music (BA)

It fosters the development in students of the creative role of the musical arts and promotes the necessary skills for insertion in creative industries and related fields. It prepares students with high levels of knowledge in accordance with the development of their musical skills and abilities. It also develops students' critical and analytical skills so that they can reflect on their artistic offerings and acquire the ability to contextualize their practice within a socio-cultural, historical and entrepreneurial framework, among other aspects. See requirements and syllabus at the following [link](#).

Nursing (BSN) - Classroom Mode

It prepares nursing professionals to practice their profession effectively and competently with excellent performance, human quality, and moral and spiritual values by providing care centered on the client and his or her family. The curriculum includes the development of professional competencies in the areas of nursing fundamentals, medicine and surgery, maternity, pediatrics, mental health and psychiatry, community, leadership, management and research, among other innovative areas of health care. Physical facilities include a state-of-the-art simulation and skills lab. See requirements and curriculum at the following [link](#).

Nursing (RN to BSN)

It prepares associate degree nurses who have permanent licensure and work experience. The program aims to develop knowledge, skills and competencies in leadership and management, management theories, case management, principles of evidence-based practice and nursing research, interprofessional collaborative work, clinical judgment and decision making, communication, technology and informatics, community health concepts and principles, global policies, current therapeutic trends and interventions, and client, family and community centered care. These competencies will enable you to join the health care workforce to improve patient, family and community care outcomes as a nurse generalist. The program is offered in 6-week academic sub terms. Students may take a maximum of 21 credits per academic semester and up to 9 credits in each summer session. See requirements and curriculum at the following [link](#).

Photography (BAC)

It focuses on the development of image professionals to be creative, innovative and committed through a curriculum that expands the conceptualization of a visual narrative. It seeks to integrate aesthetic design and communicative expression in their products, culminating in the development of their own style that meets the demands and requirements of the contemporary world. See requirements and study plan in the following [link](#).

Psychology (BA)

It provides students with the skills and attitudes that enable them to analyze human behavior, subjectivity and relational dynamics in different contexts from an interdisciplinary approach. The Program's curriculum offers experiences that stimulate the integration of knowledge in order to promote and maintain subjective well-being in the individual, group, community or collective sphere. See requirements and study plan in the following [link](#).

BACCALAUREATE (cont.)

Strategic Communication (BAC)

Strategic communication is a deliberate approach to the study of social and organizational problems from a transdisciplinary perspective with the purpose of identifying solutions and recommendations to address them from the communication field. It emphasizes the application of communication initiatives to analyze, connect and build relationships with audiences, as well as branding processes, corporate communication, social responsibility, digital and social media to achieve organizational goals. This concentration allows students to align their professional interests in areas such as advertising, public relations and strategic communication. The student develops creative and digital communication skills based on a strategic plan. In addition, it provides a knowledge base, develops skills and fosters an entrepreneurial spirit to form global citizens in tune with the sustainable development goals of the United Nations. See requirements and curriculum at the following [link](#).

Theater (BA)

It promotes the training of students through a comprehensive vision of the stage environment, acting training and critical reflection on their creative processes. The role of creative agent within the local and global cultural environment is encouraged. The Program develops the competencies that allow students to collaborate in aesthetic proposals (traditional or new), advised by theater professionals. In this way, the Theatre Program serves as a conceptual, organizational and artistic vehicle that allows students to enjoy aesthetic emotions, in addition to fostering the development of their creative capacity and social commitment. See requirements and syllabus at the following [link](#).

Visual Arts (BA)

It focuses on providing students with the tools to develop in the new visualities that have resulted from technological advances and globalization, from the study of traditional media. The curriculum prepares students for research, conceptualization and creation of artistic proposals in accordance with the 21st century, while preparing them to become entrepreneurs and self-managers in the new dynamics of the cultural industries. Students develop their skills through various experimental workshops, as well as individual and collaborative projects. See requirements and study plan in the following [link](#).

POST-BACCALAUREATE CERTIFICATE

Event Production and Marketing

Pioneer program in Puerto Rico, through which the student develops the skills and competencies necessary to organize, manage and produce all types of activities. The student will develop skills for the creation of ideas, budgeting, financing and promotional strategies, as well as technical and legal aspects, among other components that promote new trends and the effective use of resources in the industry. See requirements and study plan in the following [link](#).

MASTERS

The master's programs are offered remotely under a hybrid instructional model. All courses will be offered in a combination of synchronous via videoconferencing and asynchronous using a *Learning Management System* (LMS) platform.

Business Development and Management (MBA)

This MBA is proposed as the preferred option for the formation and creation of a strong networked community of leaders of innovative companies in all industries and sizes. It is aimed at professionals seeking to strengthen different areas of business and administrative management with an interest in developing leadership and strategic thinking. The program seeks to train these leaders to contribute to the sustainability and growth of their companies for the economic development of the country. The program integrates areas of organizational development, marketing, entrepreneurship and operations management, among others. See requirements and study plan in the following [link](#).

Creative Writing (MA)

It prepares writers with mastery of the technical structure of narrative or poetic genres, with a critical-creative perspective and an entrepreneurial attitude. The courses are supported by the Web and can be taken synchronously at a distance. See requirements and syllabus at the following [link](#).

Design and Creative Production (MA)

It trains professionals in the creative industries in design, conceptualization and project development methodologies. It is based on the recognition of professionals who combine technical development in some of the creative disciplines and aspire to lead initiatives through a broad knowledge of trans/interdisciplinary practices and the management skills necessary to implement them. Graduates develop the profile of professionals who manage artistic/creative projects with economic, social and cultural impact. The curricular design facilitates the student to formalize a creative project from conceptualization to implementation, with mentoring from a faculty member through a sequence of courses. Finally, the student completes a seminar for project implementation. The program is aimed at professionals with experience in performing arts, visual, audiovisual, design, heritage or creative services disciplines. See requirements and syllabus at the following [link](#).

Digital Marketing (MS)

Aimed at professionals who wish to develop their expertise in the areas of marketing and advertising campaign management in social networks and other digital promotion mechanisms. The master's degree prepares students to develop skills to devise, create and manage marketing strategies and campaigns using digital tools such as social networks, content marketing, *storytelling*, emails and SEO, among others. It is also aimed at those interested in the creation, development and growth of digital marketing strategies. The program seeks to train these leaders to contribute to the sustainability and growth of the business ecosystem. See requirements and study plan in the following [link](#).

MASTERS (cont.)

Journalism and Innovation (MAC)

Designed to be completed in four trimesters in a fully online mode. This program is aimed at people interested in journalism and technological, media and cultural innovation. It prepares students in journalistic research methods and new storytelling formats to offer users of digital platforms, and traditional media audiences, transcendent content with transparency and reliability. This master's degree is distinguished by the cooperative collaboration between academia and media companies by offering students the option of completing the final requirement of the degree with a cooperative internship in a news media (in person) or by participating in a collaborative innovation project with a news media managed from Sagrado. The industry-academia cooperation also includes the participation of media lecturers as guests of the classes, mentoring and accompaniment through their journalistic projects. See requirements and syllabus at the following [link](#).

Learning, Media and Technology (MEd)

It prepares educational leaders at the forefront in the critical use, design and implementation of digital media and technology for today's learning process. Thus, the program offers a theoretical and practical base through courses that integrate research, project-based learning and various models of instructional design, using digital tools such as websites, digital audiovisual production, podcasts, applications, virtual reality and game-based digital pedagogical objects, among others. This Master of Education is designed to be completed in four quarters through a distance mode (virtual hybrid) with a face-to-face quarter of technological immersion on the campus of Sacred Heart University. See requirements and curriculum at the following [link](#).

Physical Performance and Health Promotion (MS)

This is a research training program designed for different health, sports, physical activity, education and behavioral professionals to acquire and develop research skills that will allow them to design protocols around effective interventions to counteract sedentary life as one of the main morbimortality factors in the world. The program will equip the graduate with the knowledge and skills to promote exercise prescription, both as a preventive measure and as an adjunct to treatment or therapy, as supervised by a health care provider. As the crucial role of exercise and physical activity in the treatment of diseases and medical conditions is increasingly understood, health professionals are encouraged to consider exercise prescription when designing treatment plans and health interventions. See requirements and curriculum at the following [link](#).

Public Relations and Integrated Communication (MA)

This program is aimed at students of Communication, Marketing, Advertising or Journalism, as well as anyone who seeks to reinvent themselves in an essential profession in the business world. It prepares students with an entrepreneurial mindset to solve communication problems in the global, interconnected, diverse and changing environment of organizations. The curriculum develops skills to assume leadership in holistic communication, content production for multiple platforms, research, legal aspects and ethical dilemmas, issues, crisis and reputation management, as well as the strategic interdisciplinary approach in the planning, implementation and evaluation of integrated public relations and communication plans aligned with organizational goals in projects close to the work experience. See requirements and curriculum at the following [link](#).

MASTERS (cont.)

Storytelling (MAC)

This program is for people interested in the field of communication and marketing. It prepares students to undertake digital storytelling projects in a hyper-connected environment and user interactivity in various media and multiple platforms. The curriculum develops skills to devise, create and manage digital content projects from writing for digital media, research to disseminate and promote interactivity. In addition, it prepares a communicator with knowledge of the paradigms of communication in a convergent digital environment. See requirements and study plan in the following [link](#).

COMBINED PROGRAMS

BA in Creative Writing and Literature and MA in Creative Writing

It prepares students with the knowledge and skills necessary to critically understand the process of literary creation and to begin professional writing in fiction and non-fiction genres (short stories, novels, poetry, memoirs, and screenplays). Creative writing workshops and literary studies courses involving the disciplines of Hispanic studies, comparative literature, and cultural studies are integrated into the curriculum. Students may select one of two areas of interest: narrative writing and poetry writing. The publishing industry and the various alternatives for literary management and publication are also studied. In his or her final year, the student will work on his or her literary project with the mentorship of a published writer. The degree concludes with the delivery of this project: an original manuscript. See requirements and syllabus at the following [link](#).

BBA in Marketing and MS in Digital Marketing

Aimed at educating students in the fundamentals of marketing in order to develop the capacity for critical analysis, interpretation of behaviors, trends and changes in markets through research, with the objective of detecting opportunities to promote goods and services from an ethical and sustainable perspective, as well as familiarization and mastery of computerized systems. In its final year, through the application of concepts, it seeks to develop its expertise in areas of marketing and advertising campaign management in social networks and other digital promotion mechanisms such as applications, content marketing, storytelling, emails and SEO, among others. See requirements and study plan in the following [link](#).

BAC in Strategic Communications and MA in Public Relations and Integrated Communications

It prepares students with the knowledge and skills necessary for the application of communication initiatives that allow them to analyze, connect and build relationships with audiences, as well as branding processes, corporate communication, social responsibility, digital and social media to achieve organizational goals. In addition, through strategic and active learning, students have the opportunity to prepare themselves with an entrepreneurial mindset to solve communication problems in the global, interconnected, diverse and changing environment of organizations. The program allows students to align their professional interests in areas such as advertising, public relations, and integrated and strategic communication. This combination offers a range of career opportunities in companies of all sizes, public and private institutions, civil society, consulting firms and self-management, among others. See requirements and curriculum at the following [link](#).

COURSES

The undergraduate reports are available at this [link](#).

Graduated portfolios are available at the following [link](#).

The English version can also be consulted at the following [link](#).

FACULTY

In the following [link](#) for complete faculty biographies. Below is the list of full tenure-track faculty active as of August 1, 2024.

ACEVEDO NIEVES, JUAN A. Professor, General Education: B.A. & M.D., St. Vincent de Paul Regional Seminary; Ph.D., Graduate Theological Foundation.

ARENCIBIA ALBITE, FRANCISCO. Associate Professor, School of Health and Sciences: B.S., Universidad del Sagrado Corazón; M.A. Universidad Central del Caribe; Ph.D., University of Puerto Rico, Medical Sciences Campus

AYALA LEBRÓN, KARLA M. Assistant Professor, General Education: B.A., Interamerican University of Puerto Rico; M.A. & Ph.D. Ana G. Méndez University.

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Unit or Department	Extension
Athletic Activities	8055
Admissions	8100
Enrollment Management	8014
Academic Affairs	8032
Student Affairs	8112
Internal Audit	5459
Library	8030
Studio Lab	8064
Communication Center	8020
Professional and International Experience Center	8018
Collaborative Innovation Center	8049
Centro Sofia	5173
Centro Sofia (Pastoral)	8074
Integrated Communications	8042
Accounting	5407
Compliance, Audit and Institutional Integrity (CAII)	8103
Organizational Development and Human Resources	8039
General Education	8002
Community Liaison	5177
School of Arts, Design and Creative Enterprises	8063
Ferré Rangel School of Communication	5212
Business School	5186
School of Health and Sciences	8031
Finance	8038
Art Gallery	8053
Habilidades+	5619
Integrated Computing and Technology (ITI)	8044
Facilities, Maintenance and Grounds	8043
Language Laboratory	5351
Chair	8101
Student Support Program	8104
Nursing Program	8034
Social Work Program	5295

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Upward Bound Program	5621
Event Scheduling and Calendars	5256
Proposed Title V-HSI: Meaningful Advising Services	5606
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University Relations and Development	8035
Residences	8102
Sagrado Global	8033
Comprehensive Safety and Risk Management	5555
Teleradial Unit	8054

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Internal Audit	787-268-8857
Community Liaison	787-728-2515
Operations and Emergency Center (COE)	787-727-7120
Religious Community (Monte Flores)	787-728-5656
Enrollment Management	787-200-2000
Board of Trustees	787- 268-8858
Chair	787- 727-7033
Sagrado Global (Continuing Education)	787-727-1250
Security	787-727-7020
University Relations and Development	787-268-8846
Student Residences	787-727-1254